Bylaws of the Southern California-Nevada Section of the Mathematical Association of America

ARTICLE I: Name and Purpose

1. The name of this Section shall be the Southern California - Nevada (SoCal-NV) Section of the Mathematical Association of America (MAA).
2. The purposes of the Southern California - Nevada Section shall be to advance the mission of the MAA on a regional level (namely within the territory defined in Article II below); to offer guidance to the MAA as it forms and fulfills its mission; to provide professional development and networking activities for those with an interest in mathematics including Section members, mathematics students, and members of the larger mathematics community; to promote discussion and action on issues affecting mathematics teaching, learning, and research in the region regardless of whether those involved are members of the MAA; and to pursue initiatives that advance the core values of the MAA -- Community, Inclusivity, Communication, Teaching & Learning -- in pursuit of our vision of a society that values the power and beauty of mathematics and fully realizes its potential to promote human flourishing.

ARTICLE II: Membership

The membership of the Southern California - Nevada Section shall be members of the Mathematical Association of America whose MAA mailing addresses are in the zip codes listed in the addendum at the end of this document. Exceptions may be made by the MAA membership department upon request of the affected member.

ARTICLE III: Representation, Inclusion, and Anti-Bias Commitment

The SoCal-NV Section of the Mathematical Association of America shall make every effort to reflect the diversity of the Section and to avoid structural and individual biases in its processes. The Section shall ensure its committee members, officers, invited speakers, awardees, and other leaders represent the various geographic regions, types of institutions, and diverse membership within the Section. It shall strive for representation across all dimensions of identity (e.g., gender and race/ethnicity), and shall seek out nominations and update processes for any positions or awards to help achieve broad representation, especially representation from identity groups that are excluded from or minoritized in the various interpretations of our community. Section committees and members may consult the most recent version of the document Guidelines for MAA Selection Committees: Avoiding Implicit Bias for guidance.

ARTICLE IV: Officers and Executive Committee

1. The elected officers of this Section shall be the Chair-Elect (also called Vice Chair), Chair (also called Section Chair), Past Chair, Secretary, Treasurer, Program Chair, Vice Program Chair, and Second Vice Program Chair. The Section shall also elect a Representative to the MAA Congress.
    a. The officers shall be elected by digital ballot sent to all Section members. An election shall not be considered valid unless at least fifteen votes have been received. The Chair-Elect, Chair, Past Chair, Program Chair, Vice Program Chair, and Second Vice Program Chair shall each have one-year terms. At the end of each year, the Chair-Elect becomes Chair, the Chair becomes Past-Chair, the Second Vice Program Chair becomes Vice Program Chair, the Vice Program Chair becomes Program Chair, and the Past Chair and Program Chair retire from the Section leadership unless elected into a position for the next year. The Secretary and Treasurer shall each have three-year terms.
    b. Nominations for the positions of elected officers may be made by the Executive Committee or by petition to the Executive Committee at least thirty days prior to the election.
    c. Each Section officer must be a member of the Mathematical Association of America and of this Section.
2. In addition to the Section officers listed in IV-1, the Chair may appoint or dismiss, at their discretion, other officers, as needed (such as Meetings Coordinator, sub-region representatives, Section NExT Coordinator, and Communications Officer). Appointed positions should give the Chair four months notice as to the end of their term.
3. The Executive Committee of the Section shall consist of the officers of the Section and the Section Representative to the MAA Congress.
    a. The Executive Committee shall conduct the affairs of the Section between meetings of the Section membership.
    b. The Executive Committee shall, by majority vote, fill any vacancies during the terms of elected Officers for the remainder of the term. For the Section Representative to the MAA Congress, the MAA Congress elects a replacement to complete the unexpired term when a vacancy occurs between elections.
    c. The appointed officers shall be non-voting members of the Executive Committee, but the Executive Committee should strive for consensus decision-making that includes all officers.
4. The elected Section officers shall have the following duties and powers:
    a. The Chair, Chair-Elect, and Past Chair shall serve as the lead administrators of the Section.
        i. The Chair shall preside at all business meetings of the Section and of the Executive Committee and appoint all non-elected officers and committees. The Chair may, in consultation with the Executive Committee, establish and abolish committees and appoint and remove committee members.

  ii. The Chair-Elect shall preside at Section business meetings and meetings of the Executive Committee in the absence of the Chair and shall serve in any other capacity as assigned by the Chair. The Chair-Elect shall chair the Teaching Award Committee.

  iii. The Past Chair shall serve as mentor for the Chair and shall preside in the absences of the Chair and Chair-Elect or when they must recuse themselves. The Past Chair also has primary responsibility for soliciting nominations for elections in alignment with the commitment to representation, inclusion, and anti-bias in Article III.

 b. The Program Chair, Vice Program Chair, and Second Vice Program Chair serve as the lead organizers for the Section meetings.

  i. The Program Chair shall be the Chair of the Program Committee and shall, in consultation with other members of the Program Committee and the (Section) Chair, be responsible for the programs, including the selection of speakers and other professional activities in alignment with Article III, at the meetings during the academic year immediately following the academic year in which the Program Chair was elected.

  ii. The Vice Program Chair shall be a member of the Program Committee.

  iii. The Second Vice Program Chair shall be a member of the Program Committee.

 c. The Secretary shall keep minutes of business meetings of the Section and meetings of the Executive Committee, preserve the records of the Section, submit meeting reports and annual reports to the Association as required, and make sure that official correspondence of the Section is reaching the appropriate members.

 d. The Treasurer shall collect any Section dues and event registration fees, receive funds provided by the Association, arrange for the safekeeping of all Section monies, maintain proper and accurate accounts of such monies, make timely payments of all debts of the Section, submit an annual financial report to the Association, and give a Treasurer's report at each Spring meeting of the Section.

ARTICLE V: Meetings

1. The Section shall hold one Section meeting during the fall and one during the spring of each academic year unless precluded by circumstances. The Executive Committee shall choose the time and place of each Section meeting and determine which matters are to be brought to a vote by members of the Section at each Section business meeting. The Executive Committee has a responsibility to make Section meetings accessible to the diverse membership of the Section (e.g., allowing participants/members to attend meetings virtually, choosing locations across the Section's region, attending to safety and cost in the modes of participation in the meetings).

2. A business meeting shall be held during at least one Section meeting in each calendar year. The MAA encourages Sections to have hybrid business meetings so that members who cannot travel to Section meetings can still participate.

3. A special Section meeting or Section business meeting may be called by the Executive Committee or via petition to the Executive Committee by twenty-five or more Section members.
4. Each member of the Section shall be notified, in a newsletter or by other means, at least 45 days in advance, of any Section business meeting.
5. A quorum at a Section business meeting shall consist of not less than 15 members of the Section, and no votes may be taken at a Section business meeting unless a quorum is present.
6. Meetings of the Executive Committee shall be called by the Chair (or Acting Chair) and shall be held at least twice a year.

ARTICLE VI: Fees and Use of Assets

1. Registration and other fees to cover the expenses of meetings shall be set by the Executive Committee.
2. The assets of the Section shall be used exclusively to further the purposes of the Section and, in the event of the dissolution of the Section, the remaining assets shall be turned over to MAA to be used for purposes consistent with the bylaws of that organization.

ARTICLE VII: Committees

1. The Section shall have two standing committees: the Teaching Award Committee and the Program Committee.
2. The Chair shall form and disband ad hoc committees as needed.
3. The Teaching Award Committee shall select the Section's annual teaching award recipient. The Chair-Elect, Chair, Past Chair and Secretary shall be the members of the Teaching Award Committee. The Chair-Elect shall serve as the chair of the Teaching Award Committee. The first order of business of the Teaching Award Committee shall be to review the MAA document "Avoiding Implicit Bias". If necessary, the Chair-Elect shall seek additional nominations for ad hoc members of this selection committee in alignment with Article III.
4. The Program Committee shall make final determinations concerning Section meeting programs. The Chair, Program Chair, Vice Program Chair, and Second Vice Program Chair shall be the members of the Program Committee.

ARTICLE VIII: Amendments to Bylaws

1. Amendments to these bylaws may be proposed by the Executive Committee or upon petition to the Executive Committee by twenty-five members of the Section at least thirty days prior to a business meeting where they will be considered.
2. The Secretary of the Section shall notify each member of the Section of any proposed amendment(s) at least 20 days prior to the meeting at which voting on the proposed amendment(s) takes place.

3. Subject to subsequent approval by the Board of Governors of the Mathematical Association of America, these bylaws may be amended by 2/3 of the votes cast by a quorum at a business meeting of the Section.
4. A complete revision of these bylaws shall be subject to the procedures required for other amendments to these bylaws.

Addendum: Zip Codes

Following are the zip codes referenced in Article II. These zip codes are intended to be those of the California counties of Imperial, Inyo, Kern, Kings, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Tulare, and Ventura; and of Clark County Nevada.

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