Bylaws of the Southern California-Nevada Section of the Mathematical Association of America

(Proposed version to be voted on by Section membership in Spring 2014)

ARTICLE I
Name and Purpose
1.   The name of this section shall be the Southern California - Nevada Section of the Mathematical Association of America (MAA).

2.   The purposes of the Southern California - Nevada Section shall be to advance the mission of the MAA on a regional level; to offer guidance to the MAA as it forms and fulfills its mission; to promote the interests of mathematical sciences at the collegiate level through the dissemination of mathematical ideas and the improvement of mathematics education; to provide professional development and networking activities for section members and mathematics students; to promote discussion and action on issues affecting mathematics teaching, learning, and research in the region; and to otherwise carry out the purposes of the Association within the territory defined in Article II below.

ARTICLE II
Membership

The membership of the Southern California - Nevada Section shall be members of the Mathematical Association of America whose MAA mailing addresses are in the zip codes listed in the addendum at the end of this document. Exceptions may be made by the MAA membership department upon request of the affected member.
ARTICLE III
Officers

1.   The elected officers of this Section shall be the Chair-Elect, Chair, Past Chair, Secretary, Treasurer, Program Chair, Vice Program Chair, and Second Vice Program Chair.

2.   The executive committee of the section shall consist of the officers of the section and the section governor.

3.   In addition to the Section officers listed in III-1, the Chair may appoint or dismiss, at his or her discretion, other officers, as needed. The appointed officers shall be nonvoting members of the Executive Committee. Appointed positions should give the Chair one year notice as to the end of their term.
4. Each section officer must be a member of the Mathematical Association of America and of this section.

5. The Chair may, in consultation with the Executive Committee, establish and abolish committees and appoint and remove committee members.

6.   The officers shall be elected by mail or email ballot. An election shall not be considered valid unless at least five votes have been received. The Chair-Elect, Chair, Past Chair, Program Chair, Vice Program Chair, and Second Vice Program

Chair shall each have one-year terms. The Secretary and Treasurer shall each have three-year terms.

7.   Nominations for the positions of elected officers may be made by the Executive Committee or by petition to the Executive Committee at least sixty days prior to the election.

8. The elected Section officers shall have the following duties:
(a) The Chair shall preside at all business meetings of the Section and of the Executive Committee and appoint all non-elected officers and committees.
(b) The Secretary shall keep minutes of business meetings of the Section and meetings of the Executive Committee, handle all official correspondence of the Section, preserve the records of the Section, notify members of all regular and special Section meetings, notify members of the Executive Committee of meetings of that committee, submit meeting reports and annual reports to the Association as required.
(c) The Treasurer shall collect any Section dues and registration fees, receive funds provided by the Association, arrange for the safekeeping of all Section monies, maintain proper and accurate accounts of such monies, make timely payments of all debts of the Section, submit an annual financial report to the Association, and give a Treasurer's report at each Spring meeting of the Section.
(d) The Chair-Elect shall preside at Section business meetings and meetings of the Executive Committee in the absence of the Chair and shall serve in any other capacity as assigned by the Chair.
(e) The Past Chair shall serve as mentor for the Chair.
(f) The Program Chair shall be the Chair of the Program Committee and shall, in consultation with other members of the Program Committee and the Chair, be responsible for the programs, including the selection of speakers and other professional activities, at the meetings during the academic year immediately following the academic year in which the Program Chair was elected.
(g) The Vice Program Chair shall be a member of the Program Committee.
(h) The Second Vice Program Chair shall be a member of the Program Committee.

9. The Executive Committee shall conduct the affairs of the Section between meetings of the section membership.

10. The Executive Committee shall, by majority vote, fill any vacancies during the terms of elected Officers for the remainder of the term. For the section governor, the MAA Board of Governors elects a replacement to complete the unexpired term when a vacancy occurs between elections.

ARTICLE IV
Meetings

1. The Section shall hold one Section meeting during the fall and one during the spring of each academic year. The Executive Committee shall choose the time and place of each Section meeting and determine which matters are to be brought to a vote by members of the Section at each Section business meeting.

2. A business meeting shall be held during at least one Section meeting in each calendar year.

3. A special Section meeting or Section business meeting may be called by the Executive Committee or via petition to the Executive Committee by twenty-five or more Section members.

4. Each member of the Section shall be notified, in a newsletter or by other means, at least 45 days in advance, of any Section business meeting.

5. A quorum at a Section business meeting shall consist of not less than 15 members of the Section, and no votes may be taken at a section business meeting unless a quorum is present.

6. Meetings of the Executive Committee shall be called by the Chair or Acting Chair and shall be held at least twice a year.

ARTICLE V
Fees and Use of Assets
1. Registration and other fees to cover the expenses of meetings shall be set by the Executive Committee.

2. The assets of the section shall be used exclusively to further the purposes of the section and, in the event of the dissolution of the section, the remaining assets shall be turned over to MAA to be used for purposes consistent with the bylaws of that organization.

ARTICLE VI
Committees

1. The section shall have two standing committees: the Teaching Award Committee and the Program Committee.

2. The Chair shall form and disband ad hoc committees as needed.

3.   The Teaching Award Committee shall select the section's annual teaching award recipient. The Chair-Elect, Chair, Past Chair and Secretary shall be the members of the Teaching Award Committee. The Chair-Elect shall serve as the chair of the Teaching Award Committee. The first order of business of the Teaching Award Committee shall be to review the MAA document "Avoiding Implicit Bias."

4. The Program Committee shall make final determinations concerning section meeting programs.   The Chair, Program Chair, Vice Program Chair, and Second Vice Program Chair shall be the members of the Program Committee.

ARTICLE VII
Amendments to Bylaws

1. Amendments to these bylaws may be proposed by the Executive Committee or upon petition to the Executive Committee by twenty-five members of the Section at least sixty days prior to a business meeting where they will be considered.

2. The secretary of the section shall notify each member of the section of any proposed amendment(s) at least 20 days prior to the meeting at which voting on the proposed amendment(s) takes place.

3. Subject to subsequent approval by the Board of Governors of the Mathematical Association of America, these bylaws may be amended by 2/3 of the votes cast by a quorum at a business meeting of the Section.

4. A complete revision of these bylaws shall be subject to the procedures required for other amendments to these bylaws.

Addendum: Zip Codes
Following are the zip codes referenced in Article II. These zip codes are intended to be those of the California counties of Imperial, Inyo, Kern, Kings, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Tulare, and Ventura; and of Clark County Nevada.

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