

Bill Ramaley

From: Enright, Patrick <PENright@compserv.admin.arapahoe.edu>
To: 'Bill Ramaley' <ramaley_w@FORTLEWIS.EDU>
Subject: Revised request and expense/revenue report
Date: Wednesday, May 13, 1998 2:20 PM

Bill,

I'm happy you requested an expense/revenue report. There were a few things I forgot when putting in my request for \$200. I think you will agree, based on the below information, \$300 is more reasonable (actually \$301.44 would be perfect). Receipts and other documentation are available for all expenses. Let me know.

Patrick

Expenses

Description	Amount	
Speaker: Hotel Stay	\$ 152.27	
Speaker: Banquet/Lunch/Rockies		\$ 54.00
Executive Comm. Lunch	\$ 56.00	
CCTM: Breakfast	\$ 54.20	
Food service 4/17	\$ 387.50	
Food service 4/18	\$ 120.25	
Cocktail Party	\$ 603.75	
Banquet	\$3370.94	
Abstract Booklet	\$ 131.52	
Copy Costs	\$ 457.98	
Supplies(paper, folders, etc.)		\$ 570.79
Postage	\$ 341.44	
Rockies Tickets	\$ 392.00	
Total	\$6692.64	

Revenue

Source	Amount	
Publisher Representative		\$ 600
ColoMATYC	\$ 200	
CCTM	\$ 54.20	
Institution Support	\$ 1000	
Registration Fees, Banquet and Rockies Tickets		\$ 4537
Total	\$ 6391.20	