

The MATHEMATICAL ASSOCIATION of AMERICA

1529 Eighteenth Street, N.W. ☐ Washington, D.C. 20036 ☐ Telephone (202) 387-5200

Marcia P. Sward, *Executive Director*

September 20, 1995

Janet Heine Barnett
Rocky Mountain Section Chair
University of Southern Colorado
Dept. of Math, 2200 Bonforte Blvd.
Pueblo, CO 81001-4901

Dear Professor Barnett:

I am writing to remind you that the members of the Rocky Mountain Section of the Mathematical Association of America are to elect a Section Governor of the Association for a three-year term beginning July 1, 1996 to succeed Celestino G. Mendez of the Metropolitan State College of Denver.

The Bylaws of the Association and actions taken by the Board of Governors provide that:

1. At least two nominations for Sectional Governor shall be submitted to the members in each Section by a nominating committee appointed by the Chair of the Section. The nominating committee should select, as candidates for office, members who have demonstrated interest in the Association. The committee should strive to select candidates who would be reasonably certain of attending meetings of the Board of Governors, and would serve as an active representative of the Section on the Board of Governors.
2. Governors are eligible for re-election only after an interim of three years.
3. Governors shall be elected by a mail vote to be conducted by the Executive Director of the Association.

Accordingly, I am asking you to appoint a nominating committee from the membership in your Section and to instruct them to report to me their nominations for Governor by **November 15**. This office will then proceed to send ballots to the membership of your Section and will notify those concerned of the result of the election. We would appreciate it if you would send us a list of your Section's Nominating Committee by **October 15**.


It has been our experience that it is advisable for an individual on the Nominating Committee to step down from that Committee if his/her name is placed in nomination. This practice helps prevent complaints that individuals have nominated themselves for office.

It is also advisable that the candidates provide a brief biographical statement that can be enclosed with the ballot. If your Section wishes to have such a statement included, a camera ready copy of this ought to accompany the list of nominees sent to this office by November 15, but it must be received in our office by December 1. A sample is included.

In review, the deadlines for sending information and materials are:

October 15	List of nominating committee members due
November 15	List of nominees due
December 1	Biographical statement of nominees due

Best wishes,



Marcia P. Sward
Executive Director

cc: Gerald Alexanderson, Association Secretary
Celestino G. Mendez, Section Governor
William C. Ramaley, Section Secretary

Enclosure