

## SECTION ACTIVITIES GRANTS PROGRAM DESIGN

*Draft*

**Objective:** To assist Section members fund projects in support of Section Mission.

### Selection Process:

- 1) Applications will be solicited and reviewed once or twice yearly.
- 2) Each application will be reviewed by two (non-officers) members of the Section.
- 3) Based on reviewer's reports, Executive Committee will award grants.
- 4) The chair-elect, past-chair, and governor of the section will form a Section Grants Activities Committee to facilitate the selection and review process. This committee will also be responsible for overseeing the raising of monies to support the Section Activities Grants.

### Application Process:

- 1) Project director must be a member of MAA.
- 2) Grants will not exceed \$500 per project; matching funds from host institution preferred, but not required.
- 3) Project must be clearly tied to one or more of the Rocky Mountain Section Mission Goals.
- 4) Application materials will include the following materials:
  - a) Description of project (no more than one page)
  - b) Statement of how project supports Mission Goals (no more than one page)
  - c) Estimated budget
  - d) Description of additional funds available, if any
  - e) Vitae of project director(s)
- 5) If funded, a report of the project will be filed with the Project Director upon completion (no more than one page) and a report will be made at the next meeting of the Section.

### Funding Mechanism Proposal

**Goal:** To raise and maintain a Section Grants Fund through which as many as six \$500 awards may be made yearly.

**Eventual Annual Funds Required:** \$3,000 plus costs

### Possible Sources of Funds

- 1) --Supplementary Dues designated specifically for the support of the Sections Activities Grants Program.  
--Dues would be collected by the section on a voluntary basis.
- 2) Corporate Contributions to be phased in once fund has been set up.