

**SOUTH DAKOTA  
SCHOOL OF MINES  
AND TECHNOLOGY**



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Professor William Ramaley  
Department of Mathematics  
Fort Lewis College  
Durango, CO 81301

Dear Bill,

My colleagues and I are starting to make preliminary plans for the MAA Rocky Mountain Section meeting to be held here next April, and we need some information to help us plan.

First of all, I need to know what kind of funds the Section has available, and what costs our school might be expected to cover. In particular, what costs will the Section cover for our guest speaker? I'm assuming travel costs will be covered; is it traditional to pay some kind of honorarium as well?

Second, we will need to contact Section members to make announcements, call for papers, etc. We need a mailing list! If we could get one in electronic form (floppy disk with ASCII file) that would be great. Also, is there money in the Section's account to pay for mailings? Is there a regularly scheduled Section mailing in which we could include information so that postage costs could be saved?

Any other information you might have concerning the planning of the spring meeting would be greatly appreciated. We are trying hard to get an early start on putting this meeting together, so we hope to hear from you soon!

By the way, if you have access to electronic mail, you can communicate with me at [dteets@silver.sdsmt.edu](mailto:dteets@silver.sdsmt.edu). Send me your e-mail address if you have one!

Sincerely,

*Don Teets*

Don Teets