



The MATHEMATICAL ASSOCIATION of AMERICA

1529 Eighteenth Street, NW ■ Washington, D.C. 20036 ■ Telephone (202) 387-5200

TO: MAA Section Representatives
FROM: Alicia D. Bennett
DATE: July 29, 1987
RE: MAA Section Officers Meeting, Salt Lake City
August 5, 1987, 4:30 p.m. - 6:30 p.m., Salon D, Marriot Hotel

Dear Section Representatives:

This is to serve as a reminder on the MAA's official travel reimbursement policy.

Travel reimbursement to Official Representatives of Sections attending the Annual Meeting of Section Officers is calculated from the following schedule, depending on the round-trip mileage (according to Rand McNally's "Standard Highway Mileage Guide") between the traveler's home and the site of the meeting.

<u>Round - Trip Mileage</u>	<u>Rate</u>
Up to 500 miles	15 cents a mile
500 to 1000 miles	\$ 75 plus 12 cents for each mile over 500
1000 to 1500 miles	\$135 plus 10 cents for each mile over 1000
1500 to 2000 miles	\$185 plus 8 cents for each mile over 1500
2000 to 3000 miles	\$225 plus 6 cents for each mile over 2000
Over 3000 miles	\$285 plus 5 cents for each mile over 3000

I will distribute the proper travel vouchers at the Section Officers' Meeting. I look forward to meeting you.

Sincerely,

Alicia D. Bennett
Administrative Assistant

cc: David Ballew