Professors Ed Hawkins and Carl Kerns Department of Mathematics Mesa State College Grand Junction, Colorado

Dear Ed and Carl:

- I will need the following information for the next Newsletter; please send it as soon as possible so that we can get the material to the printer:
 - A. Suggested motels and rates;
 - B. Possibly a map of the campus with suggested parking;
 - C. Cost and location of the Banquet;
 - D. Cost and location of the Department Heads Lunch;
 - E. Cost of the disk for the Workshop by Keiley;
 - F. Anything else that I've forgotten.

Thanks! I look forward to seeing you again in April.

Sincerely,

David Ballew