

**SOUTH DAKOTA
SCHOOL OF MINES
AND TECHNOLOGY**



RAPID CITY, SOUTH DAKOTA 57701-3995

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February 14, 1985

Ms. Rebekka Struik
University of Colorado
Campus Box 426
Boulder, CO 80309

Dear Rebekka:

Thanks for the material on Lida. Things seem to be going very well with respect to the meeting. I trust we will have enough papers to make a decent program.

I would suggest agendas like the following for the two meetings.

Executive Committee Breakfast:

1. Introduction
2. Minutes of Previous Meetings
3. Treasurer's Report
4. Discussion of Casper Meeting
5. Discussion on items for Business Meeting
6. Future Meetings and Sites
7. Other

Business Meeting:

1. Minutes
2. Treasurer's Report
3. Nominations Committee and Elections
4. Governor's Report
5. MAA Representative (Lida Barrett) Report
6. Items that arrive from Executive Committee
7. Items from the floor
8. Statement of Appreciation to Host Institution
9. Other

Let me know if there is more I can do.

Sincerely,

Dr. David Ballew, Head
Department of Mathematics
and Computer Science