

**SOUTH DAKOTA
SCHOOL OF MINES
AND TECHNOLOGY**



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Mathematical Association of America

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Prof. Rebekka Struik
Math Dept. Campus Box 426
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Boulder, CO 80309

Dear Rebekka:

Congratulations on your election. It will be a pleasure to work with you the next two years.

I'm attaching some material that might be useful for you now that you've been elected Chairperson-elect of the Rocky Mountain Section.

- A. Copies of Minutes of last year's meetings
- B. A "Flow Chart" of when things need to be done
- C. A "Job Description" of all the officers
- D. Bylaws of the Section
- E. Copy of MAA Guidelines for Sections

You'll be receiving more from me as the year progresses.

Sincerely,

David Ballew, Sec/Treas
Rocky Mountain Section MAA

DWB:crh