

## MINUTES

Executive Committee Meeting  
Rocky Mountain Section/MAA

November 14, 1984

(Conference Phone Call)

Participating: Rebekka Struik, Gary Grefsrud, Steven Bronn, Allan Skillman,  
Marie Ritten, David Ballew.

### 1. Meeting Dates

Because of conflicts with other conventions in Casper, the Spring Meeting date will be moved to March 15, 16. Barbara Crews will make the local arrangements. Ballew will notify National MAA and publicize the change in the Newsletter.

- Skillman feels the Hilton will give good rates.
- The Hilton has promised a free wine and cheese party if we move.
- Barbara Crews has already contacted Lida Barrett and the new date is agreeable with her. (Professor Barrett is our invited MAA Representative and Speaker).

### 2. Invited Speakers

- Skillman has invited Ken Gross of the University of Wyoming who will speak on some topic in Applied Mathematics and Energy.
- Struik will canvas Colorado University and Colorado State University to find another invited speaker.
- Lida Barrett will also speak.

### 3. Program

- Struik requests that the invited speakers have no other talks scheduled at the same time (if possible); i.e. no speakers in parallel.
- Struik requests that student papers be scheduled consecutively and not in parallel with each other. It is OK to schedule them in parallel with faculty papers.
- Struik stated that the format of the program used at the Air Force Academy made it easy to find sessions. Ballew will send a copy of this Skillman.
- Struik mentioned that we had a room for movies last year. Ballew will contact Major Hughes and have him send materials on the movies to Skillman.

4. Barbara Crews

Barbara Crews is the Officer at Casper College who handles conferences. She will be working with us. Phone number (307) 268-2212.

5. Time Lines

- December 7, 1984 First Newsletter & Call for Papers (Ballew)
- January 15, 1985 Second Newsletter & Call for Papers (Ballew)
- February 15, 1985 Deadline for Paper Submission
- February 16, 1985 Third Newsletter containing registration materials (Ballew)
- March 1, 1985 Fourth mailing. Program to registrants. All Dept. Chairs for routing at their institution.
- March 15, 16, 1985 Annual Meeting

6. Wyoming Teachers

Skillman will contact this group who will be meeting in conjunction with us. They will need copies of our program, call for papers and banquet materials. If Skillman will furnish lists, Ballew will send Newsletters to them.

7. Short Courses

Does the section wish to sponsor short courses? Many sections (5 at present) do so.

8. Air Transportation

If air transportation is envisioned for this meeting, get it early. Flights are very tight into Casper.

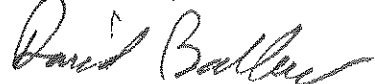
9. Executive Committee Breakfast

Ballew will invite Officer Nominees to the Saturday Breakfast.

10. Nominating Committee

Ballew will contact and review the offices to be filled.

Respectfully submitted,



David Ballew, Secretary