

Shipping Costs for Section Records
to
Archives of American Mathematics

On 12 May 2014 Chair Ron Smith sent the following to the Executive Committee.

Anita has spent a lot of time researching how to handle our records. She sent me the email below that outlines what she has found.

We need to vote on whether or not to pay to have the records sent to the University of Texas at Austin. Please respond with a yes if you approve of paying for the shipping and a no if you do not approve of paying the cost of shipping the records. She does state that it will cost about \$160 to have the packages shipped.

Thank you,
Ron

1. The secretarial records of the OK-AR Section of the MAA will become part of the holdings at the Archives of American Mathematics located at the Dolph Briscoe Center for American History, University of Texas Austin. Information deemed by the archives staff to be sensitive in nature will be subject to restricted access for 30 years from the date of creation of the document. The Executive Committee can request that other information be restricted by contacting the archives staff.

Suggested procedure – I will keep Lee’s records for 2011-2014, and I will keep my records for 2014-2017. When the new Secretary is elected in 2017, the new Secretary will send Lee’s 2011-2014 records to Archives. Then my 2014-2017 records are kept by the new Secretary who builds the records for the 2017-2020 period. The Secretary elected in 2020 will send the 2014-2017 records to Archives and build the records for 2020-2023. This has a maximum of six years of records in the possession of the Secretary and totally eliminates the need to hand around the four boxes, the heaviest of which is about 45 pounds.

2. It seems that UPS is the cheapest shipping option from Ada OK. The cost will be about \$160 total for the four boxes, based on phone estimates obtained from the two shipping locations in Ada OK.

Anita

The votes below were tabulated and recorded by Secretary Anita Walker on 13 May 2014.

- Results
 - Shipping fees approved – 8
 - Shipping fees not approved – 0
 - Shipping fees will be paid