## Department Chairs Committee

1. The committee members will read the Section Bylaws for the description of the committee.
2. In the early spring the committee members contact as many Mathematics departments in Arkansas and Oklahoma as possible.
3. The department chairs are asked to make their faculty aware of the upcoming annual Section Meeting.
4. The department chairs are asked to solicit topics of interest from their faculty and to submit those topics to the committee for possible discussion at the Department Chairs luncheon held during the annual Section Meeting.
5. The department chairs are encourage to attend the Department Chairs luncheon as part of their Section Meeting activities.
6. The chair of the committee presides at the luncheon.
7. At the annual Section Business Meeting, the chair of the committee presents any motions and/or resolutions that were formalized by the department chairs during the luncheon.
