

MAA MD-DC-VA Executive Meeting Minutes

Date: 4 April 2025

Time: 10:00 am

Location: Microsoft Teams

Attendees:

- David Taylor
- Ray Cheng
- Jason Rosenhouse
- Phillip Popplin
- Jessica Kelley
- Chase Mathison

1. Call to Order

David called the meeting to order and welcomed everyone.

2. Attendance

Phillip confirmed he was in San Juan, Puerto Rico, for a conference.

3. Approval of Previous Minutes

Chase shared the minutes from the last executive committee meeting. Corrections were noted, and Jason was added to the attendance list. The minutes were approved with the noted corrections.

4. Financial Update

Phillip reported on the current registration numbers for the upcoming conference: 162 registrations, with approximately 80 faculty guests and 83 students. He discussed meal costs and the need to analyze registration fees to cover expenses, especially with upcoming meetings that may incur costs.

5. Discussion on Registration Fee Increases

Phillip proposed raising registration fees by \$5 for both regular members and students. The rationale included covering meal costs and potential venue fees. Jessica raised concerns about state per diem limits affecting meal pricing. A motion was made to recommend the fee increase to the general membership meeting, which passed unanimously.

6. Awards Committee Update

David proposed restructuring the awards committee to reduce the number of members from five to three and include the Secretary as an ex officio member. The committee's effectiveness and rotation of members were discussed. The proposal received unanimous support.

7. Nominations for New Officers

David provided an update on the upcoming elections for new officers. Ray agreed to continue as

an at-large member, and Brian Heinold will stand for re-election as Webmaster. The committee is seeking nominees for the Vice Program Chair and Newsletter Editor positions.

8. Future Meeting Logistics

David noted that no host has been confirmed for the fall meeting. Suggestions included reaching out to institutions in Northern Virginia and Fredericksburg to encourage hosting. The importance of involving less active members in hosting was emphasized.

9. Other Business

Jason mentioned he would need to leave early during the next meeting due to personal commitments. David suggested a handover of responsibilities during the general membership meeting.

10. Adjournment

David called for a motion to adjourn the meeting. The motion was seconded, and the meeting was adjourned.