David Taylor called the meeting to order, adroitly utilizing the Section gavel. Minutes from the meeting on November 18 were approved.

**Section Representative’s Report**

Jennifer Bergner summarized events from Joint Meetings, including special talks dedicated to districting and mathematics, the members of the Executive Board, the hosting of the IMO in 2021. Jennifer asked Jennifer Quinn, Chair of Publications and Communications, to report on publications. Jennifer Quinn said that publishing logistics have been shifted to publishing companies (e.g. Taylor and Francis for the journals) but that creative control still rests with the MAA. Members can still receive discounts on books.

Jennifer Bergner pointed to new MAA Career Resource Center and upcoming speakers. Jennifer then shifted to local concerns of the Section, beginning with encouraging members to nominate candidates for the Service and Teaching Awards. Members were reminded that our Section’s Teaching Awardee is also nominated for the national Haimo Award. Jennifer also brought the meeting’s attention to other awards at the national level.

Jennifer Bergner closed by drawing attention to the SIGMAA’s, in particular, the MKT, a community for those members that are in mathematics departments who are interested in the preparation of future teachers. She also mentioned that registration for Mathfest 2018 in Denver is open, with early-bird deadlines closing soon.

**Treasurer's Report**

Mitch Keller reaffirmed the fictitious nature of the multiple accounts narrative, stating unequivocally that the monies are not fictitious rather that there are only two actual accounts! Mitch noted that a brick at MAA’s Carriage House in honor of Caren Diefenderfer will be placed soon. A picture of the memorial brick is anticipated.

Mitch reminded us of how the Secion’s NExT funds are raised and disbursed and, on that topic, he encouraged individual contributions from the membership to the Section’s NExT funds. Mitch proposed a related motion, to move monies from Section NExT funds to Project NExT funds so that the Project NExT Fellow can be funded. Motion was carried.

There is a new IBL Consortium account with an amount of $2000 in holding. These monies are intended for supporting IBL programs at the Section meeting, including but not limited to supporting faculty who wish to attend the meeting and are interested in IBL but who may have financial challenges to attend the meeting. The Section’s Executive Committee decided that they would keep the monies in the Section’s accounts with the authority to distribute these funds as they see fit.

Pre-registered attendance was announced: 97 non-student (mostly faculty) and 87 students (mostly seniors).

The Executive Committee is discussing the possibility of creating a $750-per-meeting fund, available to the Program Chair to cover hard-to-predict expenses like a surge in student registrations, extra expenses incurred by the invited speakers. Executive Committee decided to raise conference registration rate from $20 to $25.
Student registration will stay fixed at $5 and subsidizing of lunches for students will continue. The multiple reasons for this include continuing support of student participation and declining meeting book sales.

Section NExT
Dina Yagodich reported that the past Section Fellows are being presenting to current Section NExT. Dina also congratulated graduating fellows; each fellow received a gift of a book.

Awards
Ethan Duckworth reported that there were no nominations for this year’s Teaching Award. This is the second year that this has happened. Ethan, on behalf of the Awards Committee (recall that there is no one such committee after the merger of the Service and Teaching Awards Committees last year) asked the membership for concrete ideas so that the Section can encourage nominations.

Section Chair’s Report
Election for new officers took place. Nominees were as follows

- Chair Elect: Minah Oh, James Madison University
- Secretary: Ethan Duckworth, Loyola University Maryland
- Director of Communication: Tom Wears, Longwood University
- Student Activities Coordinator: Lisa Schneider, Salisbury University
- New Faculty Coordinator: Alex Meadows, St. Mary's College of Maryland
- At Large Member: Bob Sachs, George Mason University

There were no further nominations from the floor, the motion to close nominations was proposed and passed. The above slate was approved by acclamation. In response, Phillip Poplin agreed to take over from Mitch Keller as Treasurer and will serve for remaining two years of Mitch’s three year term, beginning on June 30 or sooner, at Mitch’s discretion.

- Treasurer: Phillip Poplin, Longwood University (two years)

All resigning officers were thanked with a gift of a book.

David Taylor closed by asking to promote greater inclusion and diversity in the meetings. David, echoing a request of John Hamman from a number of years ago, asked for the creation of a list of speakers that are willing to give talks at institutions in the Section and for volunteers to be on said list.

New Business
Dan Kalman proposed a motion, that letters and “Howard Penn Certificates” be sent to both Virginia Military Institute and Washington and Lee University in appreciation of their co-hosting of the meeting. Motion was carried. Program Chair, Minah Oh was joined by the membership body in thanking, by way of applause, the local organizers, especially Meagan Herald of VMI and Mitch Keller of W&L.

David Taylor announced venues for upcoming meetings: Fall 2018 meeting is at University of Mary Washington, on November 2-3, 2018. Spring 2019 meeting will be hosted jointly by Frederick Community College and Hood College, date to be determined. David asked members to ask their departments to consider hosting; David quipped “if you host you don’t have to travel!”

Motion to adjourn is proposed and carried. Meeting is officially adjourned.

Submitted by:
Edwin O'Shea, ex officio Secretary, MD-DC-VA Section