1. Dipa Choudhury called the meeting to order and asked for a moment of silence in memory of Howard Penn.

2. The minutes of the November 14, 2009 Meeting were approved as amended to correct the spelling of Bonita Saunders’ name.

3. Treasurer’s Report:
   a.) Jan Minton reviewed the financial report that was distributed.
   b.) Jan reported that 73 students had pre-registered for the meeting. This included 5 freshmen, 8 sophomores, 19 juniors, 40 seniors, and 1 graduate student.

4. Governor’s Report:
   a.) Bud Brown reported that the joint meetings were held in January in San Francisco and estimated that about 50 institutions and organizations from this area were represented at the meeting. Section members helped to organize around 20 sessions.
   b.) David Kung of St. Mary’s College gave the Student Lecture.
   c.) Betty Mayfield of Hood College received MAA’s Certificate of Meritorious service.
   d.) Martha Siegel of Towson University, who completed her second five-year terms as MAA Secretary, received a standing ovation from the Board of Governors.
   e.) The Board of Governors reviewed revisions to the MAA Bylaws.
   f.) Bud indicated that during his term he has been impressed with the quality of the work done by MAA on planning.
   g.) Betty Mayfield reported the sad news about Howard Penn’s death to the Board of Governors. The Board unanimously agreed to purchase a brick on the Halmos River of Bricks at MAA headquarters in Howard’s memory.
   h.) Dan Kalman of American University was elected as the new section Governor.
   i.) Bud said that he learned a lot during his three years as governor, that MAA provides great training for its new governors, and that it is responsive to the needs of its members.
   j.) Bud’s complete report appears online in the spring newsletter.

At the conclusion of the Governor’s Report, Dipa Choudhury thanked Bud Brown for his excellent work as governor.

5. Elections:
a.) Dipa reported that the Nominating Committee (Eve Torrance, Jon Scott, and Lee May) nominated Daniel Joseph to be Chair Elect, Don Spickler to be Webmaster, Robert Sachs to fill one at large position, and Ann Stewart to fill the at large position for Section Next.
b.) The slate was unanimously elected.

6. John Smith Distinguished Teaching Award:
   Dipa called on Lee May to make some introductory remarks. The award was then presented to Don Spickler of Salisbury University.

7. Tribute to Howard Penn:
   a.) Dipa reported that the executive committee had endorsed naming the motion that Howard Penn always made at the end of section meetings, directing the secretary to send a letter to the host institution expressing the section’s appreciation, the Howard Penn motion and tasked the secretary with creating the Howard Penn Certificate of Appreciation.
b.) The membership unanimously added its endorsement.

8. Section Bylaws:
   a.) Jon Scott reported that he has been working with Betty Mayfield and others on an update of the section’s bylaws. The work is nearly complete, will be posted for membership review, will be reviewed by the Committee on Sections, and will be up for approval at the fall section meeting.
b.) Tina Straley noted that the national bylaws which Bud Brown reported on earlier in the meeting would be appearing in an upcoming Focus.

9. Chair’s Report:
   a.) Dipa Choudhury reported on a proposal from the executive committee to give special recognition at our next meeting to 50 and 25 year members. It was agreed that members celebrating 50 years in the MAA would be invited to attend all activities (registration, workshop, banquet, and lunch) related to the fall 2010 section meeting for free. In addition, those celebrating 25 years in the MAA would be offered free registration for the fall 2010 section meeting. The money for the waivers will come from the Section Next account.
b.) Dipa thanked David Shoenthal, Program Chair, and Bud Brown, Section Governor, for their excellent service.
c.) Jon Scott and Bud Brown are serving on our Section History Committee.
d.) Dipa asked members to send her an email if interested in serving on a committee.
e.) The fall meeting will be at George Mason University on November 5th and 6th.

10. The membership unanimously approved a motion from Bud Brown to direct the secretary to write a letter of appreciation to our hosts and to include the Howard Penn Certificate of Appreciation.

11. The meeting was adjourned.