

# **Bylaws of the Kansas Section of the Mathematical Association of America**

## **ARTICLE I Name and Purpose**

1. The name of this Section shall be the Kansas Section of the Mathematical Association of America (MAA).
2. The purposes of the Kansas Section shall be to advance the mission of the MAA on a sectional level within the territory defined below in Article II; to offer guidance to the MAA as it forms and fulfills its mission; to provide professional development and networking activities for Kansas Section members and mathematics students; and to promote discussion and action on issues affecting mathematics teaching, learning, and research in the region.

## **ARTICLE II Membership**

The membership of the Kansas Section shall be members of the Mathematical Association of America whose MAA mailing addresses are in Kansas, postal codes 66001-67999. Exceptions may be made by the MAA membership department upon request of the affected member.

## **ARTICLE III Officers**

1. The officers of this Section shall be a Chair, a Vice-Chair, a Vice-Chair Elect, a Secretary and a Treasurer.
2. The executive committee of the Section shall consist of the officers of the Section, the Section Governor, the Information Coordinator, the Liaison Coordinator, and the Competitions Coordinator.
3. The Vice-Chair Elect shall be elected at the annual meeting of the Section. After a term of one year, the Vice-Chair Elect will become Vice-Chair for a term of one year. After a term of one year, the Vice-Chair will become Chair for a term of one year. A Chair cannot be elected as Vice-Chair Elect in the term following his duties as Chair

The Secretary shall be elected at the annual meeting in even numbered years and shall serve a two-year term.

The Treasurer shall be elected at the annual meeting in odd numbered years and shall serve a two-year term

The new officers shall assume the office upon adjournment of the meeting in which they are elected. Ties shall be resolved by the Nominating Committee.

The Information Coordinator, the Liaison Coordinator and the Competitions Coordinator shall be appointed by the chair for two year terms.

4. The slate of officers shall be nominated by a committee appointed by the Chair, but this shall not prevent other nominations being made by a member at the time of the annual meeting. The nominating committee will consist of at least three members who will serve for a one year term.
5. The Chair shall preside at each meeting of the Section and of the executive committee. The chair shall appoint committees of the Section except as provided otherwise in these bylaws and shall be an ex officio member of each such committee. The chair shall appoint the Information Coordinator, the Liaison Coordinator, and the Competitions Coordinator.

The Vice-Chair shall be the chair of the Program Committee and shall be responsible for the organization of the annual meeting, both the program and the arrangements. The Vice-Chair shall, in the absence of the Chair, perform the duties of the Chair.

The Vice-Chair Elect shall be a member of the Program Committee.

The Secretary shall keep minutes of business meetings (including meetings of the executive committee), preserve records of the Section, maintain files of official correspondence of the Section, notify members of all regular and special meetings, and notify members of the executive committee of meetings of that group. The secretary is responsible for sending meeting reports after each meeting of the Section and an annual section report to the Committee on Sections. Archival materials are to be forwarded to the Section Archives at the end of the Secretary's term.

The Treasurer shall collect any voluntary section dues and/or registration fees, receive funds provided by MAA, and arrange for the safekeeping of all section monies. The Treasurer shall maintain proper and accurate books of account of such monies. The Treasurer shall have responsibility for paying the bills of the Section after approval by the Chair. The Treasurer shall prepare an annual report for the business meeting of the Section and shall file an annual report with the MAA headquarters office.

The Information Coordinator shall manage the Section Newsletter and the Section web site, posting items sent by the officers and items deemed appropriate by the Information Coordinator.

The Liaison Coordinator shall work with the national office to recruit MAA Department Liaisons for each mathematics department in the Section. The Liaison Coordinator shall disseminate information intended for all Section members.

The Competitions Coordinator shall coordinate the student competitions of the Section. The Competitions Coordinator shall serve on the Program Committee.

6. The Executive Committee shall conduct the affairs of the section between meetings of the Section membership. The Executive Committee shall annually review all operations of the Section and make recommendations to the Vice-Chair regarding the annual meeting. Four members will constitute a quorum.

The Executive Committee is empowered to fill any vacancy among the officers of the Section until the next annual meeting.

**ARTICLE IV**  
**Meetings**

1. The Section shall hold one combined business and program meeting each year. The time and place of this meeting shall be decided by the Executive Committee. This meeting will normally be held in the spring.
2. The program and arrangements for the annual meeting shall be planned by the Vice-Chair in consultation with the Program Committee.
3. Additional program meetings may be organized. The time and place of which shall be determined by the Executive Committee.
4. The business meeting shall be planned by the Chair in consultation with the Executive Committee.
5. The quorum for a business meeting shall consist of not fewer than ten members of the Section and no business may be validly transacted at business meetings where less than a quorum is present.
6. The Section may hold special business meetings. The time and place of which shall be determined by the Executive Committee, unless otherwise designated by a resolution by the members at a meeting.
7. Each member of the section shall be notified at least ten days in advance of any program or business meeting of the section.

**ARTICLE V**  
**Fees and Use of Assets**

1. A registration fee as determined by the Vice-Chair in consultation with the Executive Committee shall be collected from those registering at each official meeting of the Section. Such fees shall be used to help pay the expenses of conducting the business of the Section.
2. The assets of the Kansas Section shall be used exclusively to further the purposes of the Section and, in the event of the dissolution of the Section, the remaining assets shall be returned to the national organization for uses consistent with the purposes of the national organization.

**ARTICLE VI**  
**Committees**

1. The standing committees of the Section shall be the Program Committee and the Teaching Award Selection Committee.
2. The Program Committee is responsible for planning the Section meeting. The Program Committee will consist of the Vice-Chair, the Vice-Chair elect, the

Competition Coordinator and at least two other members of the Kansas Section who shall be appointed by the Vice-Chair.

3. The Teaching Award Selection Committee is responsible for soliciting nominations for the Kansas Section Award for Distinguished College or University Teaching of Mathematics, selecting the recipient, and reporting the result to the Secretary in a timely manner. The Chair will appoint the members of the Teaching Award Selection Committee and designate one of the members as chair.
4. Other committees may be appointed by the Section Chair, upon the advice of the executive committee, to serve specified purposes and for designated periods of time.

## **ARTICLE VII**

### **Amendments to Bylaws**

1. Amendments to the bylaws may be proposed by the Executive Committee or by the written endorsement of at least three members of the Section to the Executive Committee.
2. Subject to subsequent approval by the Board of Governors of the Mathematical Association of America, these bylaws may be amended by receiving a two-thirds majority of the votes cast by a quorum at a business meeting of the Section.
3. The Secretary of the Section shall notify each member of the Section of any proposed amendment(s) at least 15 days prior to the meeting at which voting on the proposed amendment(s) takes place.
4. A complete revision of these bylaws shall be subject to all of the same procedures required for other amendments to these bylaws.