

Envelopes covered previously

MAA

MIMEOGRAPH REQUISITION

This form is to be filled out in duplicate by the requisitioning department and forwarded together with the stencils to the Mimeograph Office, Room 111, Administration Building. The original will be retained by the Mimeograph Office and the duplicate returned with the completed order. Please make a separate requisition for each individual order.

Department Graduate Division Date 2-19-64

Code for University Work 415-011 Commercial Work _____

Material is needed (give date) Monday, February 24

Check here if stencil is to be saved. Otherwise it will be destroyed.

To be completed by Requisitioning Dept.

Number of stencils to be run 1

Number of copies per stencil 200

Unless otherwise indicated in the following space, this order will be run on 8 1/2 x 11 mimeograph paper.

Graduate Letterhead

To be completed by Mimeograph Off.

Unit Price Extension

L. 60 x 1

P 120 x 1

Total 1.80

Earle L. Canfield

Authorization by Dean or Independent Office Head

Requisition received (Date) _____

Order Completed (Date) Feb 20-64

MS
Mimeograph Operator

MAA

BRANE UNIVERSITY