

M.A.A. COMMITTEE ON HIGH SCHOOL CONTESTS  
ANNUAL HIGH SCHOOL MATHEMATICS EXAMINATION

OFFICE OF THE EXECUTIVE DIRECTOR  
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CASUALTY ACTUARIAL SOCIETY

September 15, 1982

Mr. Robert M. Buckingham  
Lutheran Mutual Life  
Insurance Company  
Heritage Way  
Waverly, Iowa 50677

Dear Mr. Buckingham:

Mr. Charles Smith has informed me that you have been recently appointed as the new Regional Examination Coordinator for the State of Iowa.

We are extremely pleased that you have accepted this appointment and I hasten to inform you that the MAA Committee on High School Contests, through this office and our Chairman, Professor Stephen Maurer of the Alfred P. Sloan Foundation, stands ready to assist you with all of the implementation procedures associated with the American High School Mathematics Examination.

Mr. Smith will transmit his American High School Mathematics Examination files to you in the near future (if he has not already done so), including the Regional Examination Coordinator's Integrator operational manual. Enclosed you will find a brief summary of your responsibilities. A more detailed account is found in the Integrator.

I am looking forward to working with you in the administration of the 1983 American High School Mathematics Examination. Please do not hesitate to write or call me if you have any inquiries.

Very sincerely,

*Walter E. Mientka*

Walter E. Mientka  
Executive Director

Encl.

cc: President Burling, Mr. Smith, Professors Fink, Maurer,  
President Anderson and Dean Roselle

WEM/glo