

The MATHEMATICAL ASSOCIATION of AMERICA

1529 Eighteenth Street, NW ■ Washington, DC 20036 ■ Telephone: (202) 387-5200

Tina H. Straley, *Executive Director*

September 13, 2006

Professor Mariah Birgen
Wartburg College
Department of Mathematics
100 Wartburg Blvd
Waverly, IA 50677

Dear Professor Birgen:

I am writing to remind you that the members of the Iowa Section of the Mathematical Association of America are to elect a Section Governor of the Association for a three-year term beginning July 1, 2007 to succeed the current Governor.

The Bylaws of the Association and actions taken by the Board of Governors provide that:

1. At least two nominations for Sectional Governor shall be submitted to the members in each Section by a nominating committee appointed by the Chair of the Section.
2. Governors are eligible for re-election only after an interim of three years.
3. Governors shall be elected by an online or mail vote to be conducted by the Executive Director of the Association.

Accordingly, I am asking you to appoint a nominating committee from the membership in your Section and to communicate the names of the members to me by October 16. The nominating committee should be instructed to report the nominations for Governor to me by November 13.

The nominating committee should select, as candidates for office, members who have demonstrated a high level of interest in the Association through their active participation. The committee should strive to select candidates who would be reasonably certain of attending meetings of the Board of Governors, and whose position in the mathematical community indicates they would serve as an active and responsible representative of the Section on the Board of Governors.

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It has been our experience that it is advisable for an individual on the Nominating Committee to step down from the Committee if his/her name is placed in nomination. This practice helps prevent complaints that individuals have nominated themselves for office.

It is strongly recommended that the candidates provide a brief biographical statement (250 words or less) that can be included with the ballot. The statements should be supplied to our office via e-mail (kniono@maa.org) by the chair of the nominating committee by December 4, 2006.

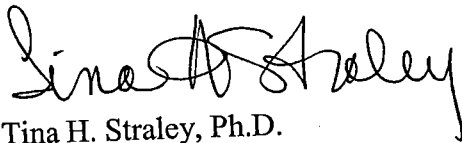
This office will then proceed to send ballots to the membership of the Section and will run the election. We will notify the candidates, the Secretary of the Association, and you of the election results.

In review, the deadlines for sending information and materials are:

October 16	List of nominating committee members due
November 13	List of nominees due
December 4	Biographical statements of nominees due via email

We look forward to hearing from you by October 16th.

Best wishes,



Tina H. Straley, Ph.D.
Executive Director

cc: Martha J. Siegel, Association Secretary
James Freeman, Governor
Wendy Weber, Secretary