

The Mathematical Association of America
(Incorporated)

David P. Roselle
Secretary



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September 5, 1975

Professor Basil E. Gillam
Department of Mathematics
Drake University
Des Moines, Iowa 50311

Dear Professor Gillam:

It is a great pleasure to be able to inform you officially that President Pollak has appointed you the MAA Representative for your institution for the three year term September 1, 1975 to August 31, 1978.

As you undoubtedly know, it is the MAA Representative's responsibility to acquaint members of the department with the services the MAA provides its members. This includes, in particular, familiarizing members of the department, not already members of the MAA, with the AMERICAN MATHEMATICAL MONTHLY and other publications of the MAA, calling attention to new services being instituted, for example, the Sabbatical Exchange Information Service, and providing information on upcoming Section and National meetings. To help you with the task of making these services known to your department, you will soon be sent an information booklet on the MAA and other materials. In addition, you will be supplied with information from the Washington office several times each year during your term as MAA Representative.

A particularly important responsibility of the MAA Representative is the solicitation of new members from the faculty and students of the department. We hope that you will consider it your goal--something already achieved in many institutions--that all faculty members in your department belong to the MAA as the professional organization of college mathematicians. Needless to say, the larger the membership, the better the MAA can serve the entire mathematical community and the more effectively it can make its views known in places where it counts.

A second important responsibility of the departmental representative is to call to the attention of the department the advantages of academic membership in the Association. Such membership makes it possible to give student memberships in the Association, purchase books for student awards at reduced rates, and receive departmental subscriptions to the Association's journals.

A third function of the MAA Representative is to provide information to the Association as to how well we are meeting the needs of your department. I would be particularly pleased to receive information of this sort and will be sure to get any suggestions you care to make before the proper committees.

We greatly appreciate your willingness to serve in the important capacity of MAA Representative at your institution and wish you every success in this endeavour.

Sincerely,
David P. Roselle
David P. Roselle
Secretary

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