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~~Mr. Pilgrin~~

IOWA STATE
UNIVERSITY

Department of Botany and Plant Pathology
Bessey Hall

Ames, Iowa 50010

To: Section chairpersons of 1975 Iowa Academy of Science Centennial Meeting, and other interested personnel

From: Ruth Wildman and Don Norton, Local Arrangements Committee

Subject: Poster Sessions

The program committee has elected to have "poster sessions" in addition to the regular oral paper sessions at the 1975 meetings. Although you will probably receive detailed information from the program committee, we feel that since some exhibits will need considerable thought and preparation time, some guidelines as to facilities available would be appropriate now.

As now planned, all displays will be in the foyer of Carver Hall at Iowa State University. All or most paper sessions will be given in this building. It is just a short walk from the Union and parking ramp.

Guidelines

1. The author of the exhibit will be assigned a time by the program committee when he is expected to be at the exhibit to make comments or answer questions. This time will be printed in the program. Otherwise the exhibit will be for general observation and unattended by authors. Therefore, the exhibits should be largely self-explanatory. A committee member or representative will be on duty to supervise the area but not to discuss individual displays.
2. It is anticipated that most exhibits will consist largely of photographs with large easy-to-read captions and text.
3. Display table size will be mostly three by six feet although it is possible to have three by nine feet upon special request.
4. Other than tack boards and peg boards, tables will be all that will be furnished. Exhibitors will supply all other vertical props and exhibit material. Protection should be provided for material that will deface the tables.

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5. There are no wall plugs available, so microscopes, projectors, and other equipment using electricity cannot be accepted.
6. Exhibits may not be displayed before Saturday morning, April 19, and all should be in place by 9:00 a.m.
7. Questions should be directed to either Ruth Wildman or Don Norton, Department of Botany and Plant Pathology, Iowa State University prior to January 1, 1975. After that, all questions should be directed to Don Norton since Dr. Wildman will be out of state.

Ruth Wildman

Ruth Wildman

Don Norton

Don Norton