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February 14, 1972

Professor Basil E. Gillam  
Drake University  
Des Moines, Iowa 50311

Dear Professor Gillam:

The Committee on Sections of the Mathematical Association of America needs your assistance on two important questions:

1. We need to know the consensus of each Section on the question of national collection of Section dues. I am enclosing a detailed discussion of various aspects of this question. Please determine the reaction of your Section either by discussion and vote at a Section meeting or through some other survey. As you will note in the discussion it may not be necessary for all Sections to react in the same way. As soon as you have a report, please send it to me.

2. We need your assistance in planning the program for the Meeting of Section Officers to be held at 7:00 p.m. on Monday, August 28, 1972 at Dartmouth College. As you know, the purpose of this meeting is to serve as a medium of communication to the Sections of important information from the Board of Governors and Chairmen of national committees and to stimulate activities among the Sections through reports of Section projects. If your Section has been involved in an activity which would be of interest and value to other Sections, it would be good to have a short report by one of your members. Please send me the name of the member who will give the report and the subject or title of the report. I should emphasize that we are particularly interested in hearing reports of rather special projects and ideas. We have usually had a program that is a bit too long. If you have other suggestions for this program please let me know.

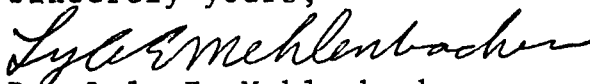
If your Section has not revised its By-Laws recently, please consider this task as soon as your Section can do so. Please follow carefully the suggestions in the MAA pamphlet entitled "Guidelines for Sections." The two parts pertaining to By-Laws are "Suggestions for Organizing a Section for Maximum Effectiveness" and "Suggestions and Format for By-Laws for Sections."

*Sent 7 copies.*

When your Section has approved a new set of By-Laws, please send seven copies to me for distribution to members of the Committee on Sections. The Committee will make a recommendation. If the By-Laws are in good order the Committee will recommend them to the Board of Governors for approval at its next meeting. If major corrections have to be made, I shall report back to the Section.

Thank you very much for your assistance, which will help the Mathematical Association of America meet its objectives.

Sincerely yours,



Dr. Lyle E. Mehlenbacher  
Chairman of the Committee on Sections,  
MAA