

The Mathematical Association of America

(INCORPORATED)

Alfred B. Willcox
Executive Director



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June 8, 1971

To: Chairmen and Secretaries of All Sections

Dear Colleague:

A meeting of Section Officers of the Association will be held at 7:00 p.m. on Monday, August 30, 1971, in Rooms 402-403 of the Conference Center at Pennsylvania State University. All Section Officers, Section Governors, and other representatives of the Sections are invited to attend this meeting.

One representative of each Section is to be designated as its official representative. By vote of the Board of Governors, "one elected Section Officer (Chairman, Vice Chairman, Secretary or Treasurer) of each Section or a representative of the Section designated by them (shall) be reimbursed for his travel expenses incurred in attending a Meeting of Section Officers on the same basis as members of the Board of Governors, provided that a member of the Board of Governors may not be reimbursed also as a Section Officer for attendance at the same meeting."

It is desirable that the official representative be an elected officer. However, if this is not possible, another person should be appointed who is actively interested in the work of the Section. The Section Representative should be prepared to report at the meeting on special activities of his Section. In the past, reimbursement for the Representative has been at approximately the rate of five cents per mile for the round trip; however, a proposal will be presented to the Board of Governors at this meeting that will, if approved, cause travel expenses to be reimbursed according to a formula that approximates Tourist Class airline fares.

May I have a statement from the Chairman of each Section giving the name and address (including summer address) of the official representative of his Section: Please send this information to me as soon as possible, preferably before July 10. During the summer, a copy of the agenda of the meeting will be sent to each official representative and to any others who request it.

I sincerely hope that every Section of the Association will be represented at this meeting.

Sincerely,

A handwritten signature in cursive script, appearing to read "A. B. Willcox".

A. B. Willcox
Executive Director

ABW/mep