

The Mathematical Association of America

(INCORPORATED)

A. B. Willcox
Executive Director



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Professor Basil E. Gillam
Department of Mathematics
Drake University
Des Moines, IA 50311
Dear Professor Gillam:

Forwarded 7/3/70
Since your section is meeting in the near future, we are sending you a double set of address labels for your membership and a print-out of these addresses for your records. I hope these labels will be helpful to you in connection with your publicity for this meeting.

Enclosed are the usual forms for reporting newly elected officers and the time and place of your next meeting. Please return these to us as soon as the information is available.

Under separate cover we are sending you membership materials to be used in connection with your meeting. Enclosed with these materials is a current copy of the Mathematical Sciences Employment Register which should be made available to the persons attending your meeting.

Professor Harley Flanders, the Editor of the MONTHLY is especially interested in finding expository and survey articles of high quality for the MONTHLY. Would you please include him in your mailing list so that he will receive a copy of the program for your meeting. Will you also bring to his attention any papers read at your meeting which seem to be worthy of publication in the MONTHLY.

The present policy of the MONTHLY is to publish complete programs of Section meetings, but not to publish abstracts of papers and invited addresses. You should advise your speakers who wish to have abstracts published that the American Mathematical Society offers several opportunities for such publication. In particular you might direct their attention to the AMS NOTICES, which publishes abstracts presented by title and to the Research Announcements Section of the AMS Bulletin.

Sincerely,

A. B. Willcox
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Executive Director

ABW:clb

Enclosures