MIMEOGRAPH REQUISITION

This form is to be filled out in duplicate by the requisitioning department and forwarded together with the stencils to the Mimeograph Office, Room 111, Administration Building. The original will be retained by the Mimeograph Office and the duplicate returned with the completed order. Please make a separate requisition for each individual order.

Department: GRADUATE  Date: 4-12-67

Code for University Work: 415-01 MAV  Commercial Work

Material is needed (give date) NOW

Check here x if stencil is to be saved. Otherwise it will be destroyed.

To be completed by Requisitioning Dept. To be completed by Mimeograph Office

Number of stencils to be run: 1  Price: 75c

Number of copies per stencil: 300  Extension

Unless otherwise indicated in the following space, this order will be run on 8½ x 11 mimeograph paper.

Graduate letterhead  CHAMPION PAPER

Earle L. Canfield

Authorization by Dean or Independent Office Head

Requisition received (Date)

Order completed (Date)

Mimeograph Operator

DRAKE UNIVERSITY