

MIMEOGRAPH REQUISITION

This form is to be filled out in duplicate by the requisitioning department and forwarded together with the stencils to the Mimeograph Office, Room 111, Administration Building. The original will be retained by the Mimeograph Office and the duplicate returned with the completed order. Please make a separate requisition for each individual order.

Department: Graduate Division Date February 14, 1967

Code for University Work 415-01 (MAA) Commercial Work \_\_\_\_\_

Material is needed (give date) Thursday, February 16, 1967

Check here  if stencil is to be saved. Otherwise it will be destroyed.

To be completed by Requisitioning Dept.

Number of stencils to be run 1

Number of copies per stencil 250

Unless otherwise indicated in the following space, this order will be run on 8 1/2 x 11 mimeograph paper.

To be completed by Mimeograph Office

Unit

Price

Extension

1-1.25  
2-2.30

Graduate Letterhead

Total 3.55

*Earle L. Canfield*

Authorization by Dean or Independent Office Head

Requisition received (Date) \_\_\_\_\_

Order Completed (Date) \_\_\_\_\_

J.H.  
Mimeograph Operator