

*Handwritten scribble*

MIMEOGRAPH REQUISITION

This form is to be filled out in duplicate by the requisitioning department and forwarded together with the stencils to the Mimeograph Office, Room 111, Administration Building. The original will be retained by the Mimeograph Office and the duplicate returned with the completed order. Please make a separate requisition for each individual order.

\_\_\_\_\_

Department Graduate Division Date 3-18-66

Code for University Work 415-01 MAA Commercial Work 256-521

Material is needed (give date) As soon as possible

Check here  if stencil is to be saved. Otherwise it will be destroyed.

z \_\_\_\_\_

To be completed by Requisitioning Dept.

To be completed by Mimeograph Office Unit.

Number of stencils to be run 1

Price L 60 Extension

Number of copies per stencil 250

Unless otherwise indicated in the following space, this order will be run on 8 1/2 x 11 mimeograph paper.

P 65  
125

\_\_\_\_\_

\_\_\_\_\_

*Earle L. Langfield*

Total \_\_\_\_\_

Authorization by Dean or Independent Office Head

Requisition received (Date) \_\_\_\_\_

Order Completed (Date) \_\_\_\_\_

*M*  
Mimeograph Operator

DRAKE UNIVERSITY

#27392-1.25  
85  
2.10

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\_\_\_\_\_  
\_\_\_\_\_

Department Graduate Date 3/1/66

Code for University Work 415-01 MAA Commercial Work \_\_\_\_\_

Material is needed (give date) 1 Week

Check here  if stencil is to be saved. Otherwise it will be destroyed.

*not saved*

To be completed by Requisitioning Dept.

To be completed by Mimeograph Office

Number of stencils to be run 300

Unit. Price Extension  
265

Number of copies per stencil \_\_\_\_\_

Unless otherwise indicated in the following space, this order will be run on 8 1/2 x 11 mimeograph paper.

*P 30 / 85*

~~2x~~ 3x5 card

*E.L.C.*

Total \_\_\_\_\_

Authorization by Dean or Independent Office Head *L*

Requisition received (Date) \_\_\_\_\_

Order Completed (Date) \_\_\_\_\_

\_\_\_\_\_  
Mimeograph Operator

*#27342*