Indiana Section of the MAA Executive Board Meeting  
Monday, May 28, 2018  
University of Indianapolis, Indianapolis, IN

PRESENT: Alex Capaldi (Treasurer), Josh Holden (Public Information Officer), Lara Pudwell (Chair), William Turner (Vice Chair), Haseeb Kazi (Secretary), Andy Rich (Past Chair), Phil Mummert (upcoming Treasurer)

GUESTS: Livia Hummel (Indiana Project NExT Coordinator), Haris Skiadas (Hanover College Liaison)

1. Calling Meeting to Order:
   - Meeting was called to order at 9:56 am by Section Chair Lara Pudwell, who also welcomed the guests, and thanked the Executive Board.

2. Approval of the Prior Minutes:
   - Minutes from the Spring 2018 Executive Board meeting were approved unanimously.

3. Reports - Officers and Committees
   - Written reports were submitted to Lara prior to the meeting, and a copy (attached) was distributed via email on May 18, 2018. Reports sounded pretty clear and comprehensive. There were no questions.
   - Considering a brief suggestion in Paul’s report, after a brief discussion on ICMC funds (referring to EB minutes from March and June of 2009, and October of 2010), the following motion was approved unanimously:
     Participation in ICMC will be open to any students that come to compete, contingent upon being allowed by the endowed Mielke Fund.

4. Upcoming Meetings
   - **Fall 2018: Hanover College—Oct 13, 2018**
     We will like to have a Fajita bar. Vegetarian options will also be made available. Lunch cost will be $13. For book kiosk, new titles will be mailed directly to the meeting site. Treasurer orders the books. We are now down from 20+ to 6 boxes of old books. There was a brief discussion on registration material and content of the welcome folders. Registration should start about 6 weeks before the meeting. We plan to have final lunch count ready approximately a week before the meeting, i.e., right after the end of the late registration (with lunch) deadline. Lara advised that Emilie Purvine (Pacific Northwest National Lab) is the keynote speaker, and the keynote talks are "How can mathematicians help advance cyber security?" and "Applications of topology for information fusion". Poster and draft schedule are on the section website. This upcoming meeting at the southern end of the state might lower the attendance. Let’s try to advertise it to Kentucky state/section, and also think of further ways of outreach.
   - **Spring 2019: University of Indianapolis—April 5-6, 2019**
     Please let the Student Activities Coordinator (SAC) know who will write the ICMC exam. Lara advised that the keynote speakers will be Deanna Haunsperger (MAA Section Visitor) and Manda Riehl (Rose-Hulman).
   - **Fall 2019: Wabash College—October 26, 2019**
• **Spring 2020: Indiana Wesleyan University—date to be decided**

Lara advised that we have also been asked to participate in IU bicentennial conference. Details are included in her report. Will Turner is our liaison with the bicentennial committee, but they have not yet announced a date for the conference or given us the financial information that our decision to participate depends on. We are interested, but need more info regarding finances and the ICMC. Let’s wait to learn further.

### 5. Old Business

- **Distinguished Service Nominee for National Award:**
  We have identified a very worthy colleague and plan to send in the nomination before Oct. 1, 2018 deadline.

- **AMC coordinator:**
  We agreed to add it to SAC’s job description.

- **NExT Fellow Sponsorship Proposal:**
  We are $53 short of our $1000 donation target, and have raised $947. EB approved to fill in the remaining $53 along with contributing $1500 and thus supporting a NExT fellow for 2018-2019. It will be good to be able to support a fellow every 5 years, or 3 to 4 years depending on our budget. We liked the idea of making appropriate announcement at the meetings along with sending out emails soliciting donations with having matching gifts and also echoing them on our social media.

- **IN-MAA Outreach (Section Visitor) Program:**
  We would like to know how well this program is serving our section. There was a suggestion of having David ask the speakers to inform him even if they were giving a talk on behalf of the program, but not asking for reimbursement. Ideal candidates for this program will be the speakers who have been active in the MAA, at least at Indiana level, and can also effectively promote our section and the MAA during their visits.

- **Local Organizer Checklist**
  Josh is working on posting the recommended updates to the checklist.

- **General Section Outreach**
  Referring to the HS feedback collected by several of our officers, we don’t seem doing very successful in reaching out to high schools. Emails sounds a better way, but doesn’t seem to work very well. We should also consider direct visits and individual efforts to promote our events. Our IN-MAA Outreach Coordinator might be a great resource for reaching out to Ivy Tech and various area high schools. Lara plans to get in touch with David. Josh plans to check with Adam to see if abstract submission process can allow a box for HS teachers/students. Moreover, we talked about reaching out to graduate schools through department chairs. Several of the bigger research institutions will more likely encourage getting involved with a more research focused organization such as AMS. We should not ignore teaching focused organizations such as ICTM, NCTM, AMATYC, etc. We will like to diversify our outreach options.

- **Officer Handbook:**
  A draft of the handbook was distributed electronically by Lara on May 18, 2018. Being a wonderful initiative it will continue to serve as a great resource for our section in the coming years. We are excited to see that our long-awaited project now sounds almost complete. Andy and Haseeb were requested to update the decision list and also append the decisions made by the EB after 2012. Lara volunteered to add a section on the past EB officers.
6. New Business

- **Lessons learned from Tristate Meeting:** We referred to the feedback collected after the Tristate meeting. It sounded very positive, and on overall, IL and MI sections were appreciative of our joint work. On the weaker side, we felt a need of working further on receiving timely nominations for our teaching award. In order to improve our nomination soliciting process, along with the email, web, and social media announcements, we are also working on drafting a letter to the department heads. We plan to revisit it in our Fall 2018 meeting.

- **Overall Communication:** Adding to the earlier discussion on improving our outreach endeavors, we briefly talked about how to improve flow of communication with our members via our web and social media. We will delete the Section News heading from our webpage and have Current News listed under News. We will try to keep the Facebook and Twitter accounts active as much as possible. We will also try to find someone to live-tweet, photograph, and/or report from the 2018 MathFest. We plan to keep sending more specific and more frequent emails (though the MAA office) to announce various dates and deadlines.

7. Other Business or Discussion:

- None.

8. Meeting Adjournment:

- The meeting was adjourned at 1:32 pm by Section Chair Lara Pudwell.

Respectfully submitted,

Haseeb A. Kazi
IN-MAA Secretary