

**Illinois Section of the Mathematical Association of America (ISMAA)**  
**Business Meeting Minutes**  
**March 28, 2025**  
**University of St. Francis, Joliet, IL**

- I. Welcome: Introductions and Conference Announcements
  - a. Keven Hansen (Chair) called the meeting to order at 5:24 p.m.
  - b. No introductions or conference announcements.
- II. Approval of Minutes for the Business Meeting on March 15, 2024
  - a. Motion: Patricia Kiihne/Second: Melanie Pivarski /Approved unanimously
- III. Section Representative (Patricia Kiihne)
  - a. Patricia Kiihne will be new Section Representative on July 1, 2025.
- IV. Report on Resignations (Keven Hansen)
  - a. Tim Comar will no longer be able to serve as Chair. This position is open effective immediately.
  - b. Cara Sulyok will no longer be able to serve as Secretary/Treasurer as she will begin as a faculty member at an institution outside the Section. Per Bylaws, Cara Sulyok can no longer continue in this position since she is not in the state. This position will be open July 1, 2025.
  - c. We are seeking nominations from the floor. If no nominations are provided and these positions remain unfilled, the Board of Directors has approved the following motion to be presented at this meeting:
    - i. The Chair position is an elected position. Provided no candidate for this position is found at the 2025 Business Meeting, current Chair Keven Hansen will act as Chair while serving as Past Chair in accordance with the Bylaws and continue as signatory on the bank account until a new Chair is elected in March 2026; the new chair elected in 2026 would fulfill the remainder of the current term (three-year commitment). A typical term is one year as Chair-Elect, two years as Chair, and two years as Past Chair. This individual would serve one year as Chair in (2026-27) and two years as Past Chair (2027-29). If a nomination is made on the floor during the 2025 Business Meeting and elected Chair, the nominated and elected individual will serve in the position beginning 2025 (2 years as Chair, 2 years as Past Chair) and will be added as a signatory to the bank account immediately.
    - ii. The Secretary/Treasurer position is also an elected position. Based upon bylaws, the Board is authorized to appoint the next individual until the next election can occur at the Annual Meeting in Spring 2026. Provided no candidate for this position is found at this Business Meeting, Patricia Kiihne will act as interim Secretary/Treasurer for one year and will be added to the bank account until a new Secretary/Treasurer is elected in March 2026; the new Secretary/Treasurer elected in 2026 would fulfill the remainder of the current term (four-year commitment). A typical term is six years. If a nomination is made on the floor during the 2025 Business Meeting and elected Secretary/Treasurer, the nominated and elected individual will serve in the position beginning 2025 (serve for five years) and will be added as a signatory to the bank account.
  - d. No nominations came from the floor. We will proceed with the plan as indicated in the motion. Keven Hansen will serve as Chair and Patricia Kiihne will serve as Interim Secretary/Treasurer until March 2026 at the next Business Meeting. As

such, both will need access to the bank account and Cara Sulyok will need to be removed.

- e. Question: Would it be possible to send some of the responsibilities from Secretary/Treasurer to others to make it an easier role? Our Bylaws will be up for review in 2027 to be approved at the 2028 Meeting and we can address this then. We can consider splitting into two separate roles. We can also ask the Programming Committee to take on some responsibilities to make it easier for the Secretary/Treasurer.

V. Nominating Committee (Aaron Zerhusen)

- a. Director for Private Colleges: Abigail Hoit
  - i. No nominations from the floor.
  - ii. Motion to accept nominees: Amanda Harsy/Second: Jim Kulich/Voted in unanimously.
- b. Director at Large: Brittany Stephenson and Kristen Schemmerhorn
  - i. No nominations from the floor.
  - ii. Motion to accept nominees: Amanda Harsy/Second: Jim Kulich/Voted in unanimously.
- c. Director at Large: Kevin Murphy
  - i. Kevin has decided to forgo running for this position until next year.

VI. Awards Committee (Catherine Crawford)

- a. Distinguished Teaching Award will be awarded during the banquet.
- b. Two Outstanding Undergraduate Research Awards are being considered.
- c. There were no nominees were submitted for the other awards.

VII. Finance Committee (Dan Hrozencik)

- a. ISMAA Budget for Fiscal Year 2026 is attached.
- b. Proposed and actual budgets for the past few years are also included.
- c. Only major change was reducing the banquet receipts and expenses since they have been lower than budget for several years to balance.
- d. No vote required; this was voted upon by the Board.

VIII. New Business

- a. Thank You to Tim Comar, Cara Sulyok, Aaron Zerhusen, Steve Cohen, Jim Olsen, Joanne Eary
- b. Date for Fall 2025 Board Meeting: Saturday, September 20 (Zoom) – 11 am
- c. 2026 ISMAA Location: University of Illinois – Springfield, March 27-28
- d. 2027 ISMAA Location: DePaul University
- e. 2028 ISMAA Location: Lindenwood University (St. Louis, MO) – joint meeting with Missouri Section
- f. Volunteers Needed for Committee Service
  - i. If you are interested in serving, please contact Keven Hansen who will be in the Past Chair/Chair of the Nominating Committee following this meeting.

Motion to adjourn at 5:48 pm: Aaron Zerhusen/Second: Sarah Bockting-Conrad/Approved unanimously.

Respectfully submitted by Cara Sulyok, Secretary/Treasurer and Keven Hansen, Chair

*Cara Sulyok*

*Keven Hansen*