

Student Outreach Coordinator of The Golden Section of the MAA

Job Description

The main job of the Student Outreach Coordinator is to recruit students to attend and be involved in the yearly General Meeting that is typically held on the last Saturday in February at a variety of sites that change yearly.

The duties of the Student Outreach Coordinator include:

1. Coordination with institutions at or near the site of the General Meeting for the recruitment of Student Volunteers to assist with the running of the General Meeting.
2. Determination of how the Student Volunteers for the General Meeting will be compensated for their duties with MAA membership and/or a AMS/MAA book of their choice from the book sale.
3. Creation of student-oriented events for the time during the meeting and perhaps after-meeting events that allow students to meet each other and other mathematicians at an organized event with food. Ideally, it would be nice if this were a free event for the students.
4. Making sure that advertisements for the General Meeting include students as part of the targeted audience. These advertisements should be specifically welcoming to students.
5. Making sure that advertisements for the General Meeting are targeted to institutions that are local to the location of that meeting, including colleges, universities and local high schools. If there are math clubs that can be reached at these institutions, it would be nice to directly recruit with these clubs as well as the Mathematics Departments.
6. Assisting with the selection of speakers for the General Meeting so that some of the talks will especially appeal to students.
7. Encouraging students to submit mathematically themed artwork and posters to be displayed at the General Meetings.