

By-Laws of the Golden Section **BOG Approved Summer 2014**

I. NAME.

The Golden Section of the Mathematical Association of America for Northern California, Nevada, and Hawaii. Depending on the context, either or both parts of this name (the geographical or the descriptive) may be used to denote the section although it is expected that in most situations the section shall be referred to as simply The Golden Section.

II. PURPOSES.

The purposes of the Golden Section shall be to advance the mission of the MAA on a regional level (namely within the territory defined in Article III below); to offer guidance to the MAA as it forms and fulfills its mission; to provide professional development and networking opportunities for section members and mathematics students; and to promote discussion and action on issues affecting mathematics teaching, learning, and research in the region.

III. MEMBERSHIP & PARTICIPATION

1. The membership in the section shall be members of the Mathematical Association of America whose mailing addresses have the following postal codes:
California: 934XX, 936XX-939XX, 940XX-961XX
Hawaii and The American Samoa: 967XX-968XX
Nevada: 893XX-898XX
The Pacific Islands including Guam, the Marshall Islands, the Federated States of Micronesia, and Palau: 969XX
2. Exceptions may be made by the MAA membership department upon request of the affected member.
3. Other members of the MAA shall be welcome at all meetings and persons not members may be invited to attend meetings.

IV. OFFICERS.

1. The officers of this Section shall be a Chair, a Vice-Chair, A Secretary- Treasurer, and a Program Chair.
2. The Executive Committee shall consist of the above named officers together with the Section Governor.
3. Each officer must be a member of the MAA and of the Golden Section.
4. Terms of Office: The Chair shall be the Vice-Chair of the previous year and the Program Chair shall be the Chair of the previous year. The tenure of office shall be five years for the Secretary- Treasurer and one year for the Vice~Chair, Chair and Program Chair. The Secretary- Treasurer shall be appointed by the rest of the executive committee every five years and the Vice- Chair elected each year at the annual section meeting . The new officers shall assume office upon adjournment of the annual section meeting.
5. Nominations for vice chair may be made by the executive committee in consultation with those present at a business meeting or by any member at the time of the election. In order to maintain an inclusive climate within the section every attempt will be made to secure a new vice chair from the categories in rotation of Business/Industry, 2-year schools, 4-year public schools, and private educational institutions.

6. Vacancies in positions: Except for the Section Governor, the Executive Committee is empowered to fill any vacancy which may occur between elections, until the next scheduled meeting when elections would occur. For the section governor, the MAA Board of Governors elects a replacement to complete the unexpired term when a vacancy occurs between elections.
7. With the exception of the Secretary- Treasurer, no officer shall succeed themselves after a full term of office. In addition, a sitting chair cannot be elected to the position of vice chair in the following year.
8. Duties of the Officers:
 - a) The *Chair* shall preside at each business meeting of the section and at meetings of the executive committee. The chair shall appoint committees of the section and shall be an ex officio member of each such committee unless specifically barred by a vote of those present at an official business or section meeting or unless otherwise specified in these bylaws. The chair will have the authority to reassign the duties of the other officers listed below.
 - b) The *Vice Chair* shall take minutes at the business meetings of the section and represent the section officers at all national meetings during his/her tenure. The vice chair shall succeed the chair in the event that the chair is unable or unwilling to fill his/her duties.
 - c) The *Program Chair* shall assist in arrangements of the annual section meeting by working closely with the executive committee and persons at the event location.
 - d) The *Secretary-Treasurer's* duties include preservation of records of the section. The secretary is responsible for assembling meeting reports and an annual section report. The Secretary-Treasurer's duties also include the collection of meeting registration and fees, the receipt of funds provided by the MAA, the arrangement for safekeeping of all section monies, and the maintenance of proper and accurate books of account of such monies, the timely payment of all debts of the section, and filing an annual financial report with the MAA.
 - e) The *Section Governor's* duties (in conjunction with these bylaws as other duties would naturally be prescribed by the MAA bylaws) include serving on the section's executive committee, attending business and annual meetings, and keeping the section well informed of issues arising from the MAA. The section governor is the section's representative on policy matters of the MAA.

V. OTHER SECTION OFFICERS NOT PART OF THE EXECUTIVE COMMITTEE

The following duties may be assumed by members of the executive committee or can be appointed by the chair in consultation with the executive committee.

- a) *SECTION WEBMASTER and SECTION OFFICER LISTSERVE MODERATOR*
Shall assure that the section maintains a timely and accurate public presence in conjunction with the MAA.
- b) *BOOKSALE COORDINATOR*
Shall maintain stock and the records needed to conduct the section's book sale at the annual meeting and at other locations and times as opportunities arise.

c) *TEACHING COMMITTEE CHAIR*

Shall maintain a diverse committee and work in conjunction with the secretary-treasurer to call for nominations and help his committee deliberate to determine finalists and winner(s) of section teaching awards in alignment with the requirements of the MAA.

d) *NEWSETTER EDITOR*

Shall collect and disseminate section news at least once a year – especially prior to the section’s annual meeting.

VI. STANDING COMMITTEES

1. The section’s teaching award committee will consist of at least 4 members, including a chair, who serve in staggered 3-year terms. The term of the chair may exceed 3 years if needed and he/she may be appointed during or after his/her tenure as a committee member.
2. The nominating committee will generally consist of the section’s executive committee.

VII. MEETINGS.

1. The section shall hold at least one program meeting and at least two business meetings each year. In order to maintain an inclusive climate within the section the officers shall maintain the traditional rotation of meeting locations. The traditional rotation (primarily among post secondary schools) is among public 4-year institutions (e.g. CSU or UC schools), 2-year schools, and private educational institutions. Inserted into this schedule, meetings at business or research facilities are also encouraged but this should not occur more than twice in any 6 consecutive years of section meetings.
2. An emergency business meeting or program meeting may be called at any time by a vote of the Executive Committee or by resolution of at least 15 members of the section.
3. The places, times, and programs for the meetings are to be arranged by the executive committee of the section in consultation with those present at the business meetings.
4. The quorum for a business meeting shall consist of not fewer than 8 members of the section including at least 3 members of the executive committee. No business may be validly transacted at business meetings where less than a quorum is present.
5. Each member of the executive committee along with other members who have previously indicated interest shall be notified at least 30 days in advance of any business meeting of the section. Each member of the section shall be notified at least 20 days in advance of the annual section meeting. All section members will be encouraged to participate in section governance.

VIII. FEES AND USE OF ASSETS

1. The Executive Committee may request voluntary dues from members of the section.
2. The assets of the section shall be used exclusively to further the purposes of the section and, in the event of the dissolution of the section; the remaining assets shall be

turned over to MAA to be used for purposes consistent with the bylaws of that organization.

IX. AMENDMENTS.

Subject to subsequent approval by the Board of Governors of the Mathematical Association of America, these bylaws may be amended by $2/3$ of the votes cast by those present (or sent by mail) at a business meeting held in conjunction with the annual section meeting. Notification of the proposed amendment will be communicated to members at least 20 days in advance of this meeting.