

**MATHEMATICAL ASSOCIATION OF AMERICA
SOUTHERN CALIFORNIA-NEVADA SECTION
BYLAWS**

Article I

Name and purpose

1. The name of this organization shall be the Southern California-Nevada Section of the Mathematical Association of America, Inc.
2. The purpose of the Section shall be to promote the interests of mathematical sciences at the collegiate level through the dissemination of mathematical ideas and the improvement of mathematics education and to otherwise carry out the purposes of the National Organization within the territory defined in Article II, Section 1a, below.

Article II

Membership

1. The members of the Section shall be as follows:
 - (a) Members of the Mathematical Association of America, Inc., whose MAA mailing address is in California in any of the following 13 counties: Imperial, Inyo, Kern, Kings, Los Angeles, Mono, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Tulare, and Ventura,. Members of the Mathematical Association of America, Inc., whose MAA mailing address is in Clark county, Nevada (e.g., Las Vegas, North Las Vegas, and Henderson).
 - (b) Members of the Mathematical Association of America, Inc., who have become members of this Section by petitioning the Committee on Sections for reassignment in accordance with Article VI of the bylaws of the Mathematical Association of America, Inc.

Article III: Officers

1. The elected Officers of the Section shall be the Chair, Vice Chair, Secretary, Treasurer, Program Chair, Vice Program Chair, and Second Vice Program Chair. One person with the title of Secretary-Treasurer may hold the positions of Secretary and Treasurer. An elected officer may hold one or more appointed or elected positions and members of the Section may hold more than one appointed office.
2. The voting members of the Executive Committee of the section shall be the elected Officers described in Paragraph 1 and the Section Governor (ex officio).

3. The Chair may appoint, at his or her discretion, other officers, as needed. The appointed officers shall be nonvoting members of the Executive Committee.
4. Each Section officer must be a member of the Mathematical Association of America, Inc., and of this Section.
5. The Chair may, in consultation with the Executive Committee, establish and abolish committees and appoint and remove committee members.
6. The Chair, Vice Chair, Program Chair, Vice Program Chair, and Second Vice Program Chair shall have terms of one year and the Secretary and Treasurer terms of three years, beginning and terminating at the end of the spring meeting or on May 1 if there is no spring meeting. At that time, the Vice Chair shall become the Chair, the Vice Program Chair shall become the Program Chair, and the Second Vice Program Chair shall become the Vice Program Chair. The Vice Chair and the Second Vice Program Chair shall be elected annually and the Secretary and Treasurer every three years, either at a spring business meeting of the Section or by mail ballot prior to the spring meeting.
7. Nominations for the positions of elected officers may be made by the Executive Committee or by petition to the Executive Committee by twenty-five members of the Section at least sixty days prior to the election.
8. The elected Section officers shall have the following duties:
 - (a) The Chair shall preside at all meetings of the Section and of the Executive Committee and appoint all non-elected officers and committees.
 - (b) The Secretary shall keep minutes of business meetings of the Section and meetings of the Executive Committee, handle all official correspondence of the Section, preserve records of the Section, notify members of all regular and special Section meetings, notify members of the Executive Committee of meetings of that committee, and maintain the Descriptions of Current Practices described in Paragraph VI below.
 - (c) The Treasurer shall collect any Section dues and registration fees, receive funds provided by the national office of the MAA, arrange for the safekeeping of all Section monies, maintain proper and accurate accounts of such monies, make timely payments of all debts of the Section, and give a Treasurer's report at each Spring meeting of the Section.
 - (d) The Vice Chair shall preside at Section meetings and meetings of the Executive Committee in the absence of the Chair and shall serve as Acting Chair in any other capacity in which the Chair is unwilling or unable to serve.

- (e) The Program Chair shall be the Chair of the Program Committee and shall, in consultation with other members of the Program Committee and the Vice Chair, be responsible for the programs, including the selection of speakers and other professional activities, at the meetings during the following academic year, when the Vice Chair will be Chair.
 - (f) The Vice Program Chair shall be a member of the Program Committee and shall, in consultation with other members of the Program committee, be responsible for the initial planning of programs for all meetings during the academic year two years in the future.
 - (g) The Second Vice Program Chair shall be a member of the Program Committee and shall, in consultation with other members of the Program committee, be responsible for the initial planning of programs for all meetings during the academic year three years in the future.
- 9. The Executive Committee shall conduct the affairs of the Section between Section business meetings.
 - 10. The Executive Committee shall, by majority vote, fill any vacancies during the terms of elected Officers

Article IV: Meetings

- 1. The Section normally shall hold one regular Section meeting during the fall and one during the spring of each academic year. A business meeting shall be held during at least one regular Section meeting in each calendar year.
- 2. The Executive Committee shall choose the time and place of each Section meeting and determine which matters are to be brought to a vote by members of the Section at each Section business meeting.
- 3. A special Section business meeting may be called by the Executive Committee or via petition to the Executive Committee by twenty-five or more Section members.
- 4. Each member of the Section shall be notified, in a newsletter or by other means, at least 30 days in advance, of any Section business meeting.
- 5. A quorum at a Section business meeting shall consist of not less than 30 members of the Section, and no votes may be taken at a section business meeting unless a quorum is present.
- 6. Meetings of the Executive Committee shall be called by the Chair or Acting Chair and shall be held at least twice a year.

Article V: Assets and Income

1. The assets of the Section shall be used exclusively to further the purposes of the Section and, in the event of the dissolution of the Section, the remaining assets shall be turned over to the national organization to be used for purposes consistent with the bylaws of that organization.
2. Registration and other fees to cover the expenses of meetings shall be set by the Executive Committee.

Article VI

Descriptions of Current Practices

1. The Secretary shall prepare at the end of each term of office, a Description of Current Practices of the Section containing the following information for the past year:
 - (a) The titles and names of all elected and non-elected Officers.
 - (b) The titles, duties, and names of members of all committees.
 - (c) All committee reports that are not otherwise preserved in the minutes of meetings or by other means
 - (d) A description of each regular Section meeting, including descriptions of the planning process, delegation of responsibilities, location, schedule, arrangements for food and housing, numbers of participants, names of speakers and titles of their talks, descriptions of other professional activities, and any other information that might be helpful for planning future meetings.
 - (e) Copies of newsletters and other mailings to the Section members.
 - (f) Any other information that the Secretary or Executive Committee decide to preserve for reference.
2. The Secretary shall maintain a file with all available Descriptions of Current Practices from previous years.

Article VII

Amendments

1. Amendments to these bylaws may be proposed by the Executive Committee or upon petition to the Executive Committee by twenty-five members of the Section at least sixty days prior to a business meeting where they will be considered.
2. These by-laws may be amended by $\frac{2}{3}$ of the votes cast by Section members at any regular or special business meeting, subject to the approval of the Board of Governors of the Mathematical Association of America, Inc.

3. Proposed amendments shall be made available to all Section members, in a newsletter or by other means, at least thirty days prior to the meeting at which they will be considered.
4. A complete revision of these bylaws shall be subject to the procedures described in Paragraphs 1 through 3 for approval of amendments.