

**Bylaws of the Nebraska-Southeast South Dakota Section
of the Mathematical Association of America**

ARTICLE I
Name and Purpose

1. The name of this section shall be the Nebraska-Southeast South Dakota Section of the Mathematical Association of America.
2. The purposes of the Nebraska-Southeast South Dakota Section (hereafter, the “Section”) shall be to advance the mission of the Mathematical Association of America (hereafter, the “MAA”) on a regional level (namely within the territory defined in Article II below); to offer guidance to the MAA as it forms and fulfills its mission; to provide professional development and networking activities for section members and mathematics students in geographically accessible locations; and to promote discussion and action on issues affecting mathematics teaching, learning, and research in the region.

ARTICLE II
Membership

1. The membership of the Nebraska-Southeast South Dakota Section shall be members of the MAA who reside in the State of Nebraska (Zip Codes 68000-69399) and in Bon Homme, Clay, Lake, Union, and Yankton Counties in the State of South Dakota (57014-57099). Also, members of the MAA may become members of this Section by petitioning the Secretary of the MAA for reassignment, in accordance with Article III of the bylaws of the Mathematical Association of America, Inc.

ARTICLE III
Officers

1. The officers of the Section shall be: Chair, Chair-Elect, Past-Chair, Secretary-Treasurer, and Communications Officer.
2. The Executive Committee of the Section shall consist of the Chair, Chair-Elect, Past-Chair, Secretary-Treasurer, Communications Officer, and Section Governor ex-officio.
3. Each officer of the Section must be a member of the MAA and of this Section.
4. The Executive Committee will serve as nominating committee and present a slate of officers at each spring meeting of the Section. Additional nominations by members the Section may be made from the floor at this time.
5. The officers shall be elected at the annual spring meeting of the Section and will take office immediately following their election. In the event that the spring meeting does not occur, a ballot electronically or by U.S. postal mail may be taken. In any case, a tie will be broken with a

subsequent ballot.

6. The Chair serves a term of one year and then automatically becomes Past-Chair for a term of one year. The Chair-Elect serves a term of one year and then automatically becomes Chair for the following year. The Secretary-Treasurer serves a term of three years but is eligible for reelection indefinitely. The Communications Officer serves a term of three years but is eligible for reelection indefinitely. The members of the Section elect the Section Governor for a three-year term in an election conducted by the national organization.

7. The Executive Committee shall conduct the affairs of the Section between meetings of the Section membership. The Executive Committee should meet once during the fall to make plans for the Section. It is empowered to fill a vacancy in the offices of the Section except for the position of Section Governor, until the next annual meeting when the Section will hold an election to fill any unexpired terms. For the Section Governor, the MAA Board of Governors elects a replacement to complete the unexpired term when a vacancy occurs between elections.

8. The duties of the Section officers shall be as follows:

- a. The Chair shall preside at each business meeting of the Section and of the Executive Committee of the Section. The Chair shall also serve as the program chairperson charged with making the arrangements, for the time, place, and other physical details (such as luncheon arrangements, registration, informal get-togethers, etc) and planning the program for the annual spring meeting.
- b. The Chair-Elect shall assist the Chair in current duties and become familiar with the duties of the Chair.
- c. The Past-Chair shall assist and advise the current Chair in the duties of the office, and help in making nominations for new officers.
- d. The Secretary-Treasurer keeps the records of the Section and its official correspondence, and is responsible for notification of the membership of any regular or special meetings of the Section or the Executive Committee. The Secretary-Treasurer is responsible for sending meeting reports after each meeting of the Section and an annual section report to the Committee on Sections. The Secretary-Treasurer also receives the subvention provided by the national office of the MAA, insures the safekeeping of all monies of the Section, maintains proper and accurate books of account of the Section monies, and pays all debts of the Section in a timely manner. The Secretary-Treasurer is responsible for sending an annual financial report to the MAA. This officer is authorized to spend Section funds with the approval of the Chair. Any other officer of the Section need not countersign checks, however.
- e. The Communications Officer is responsible for collecting and disseminating the information for the Section, including news from the mathematical community, the annual meeting, and the call for papers. The Communications Officer should also maintain contact lists.

ARTICLE IV
Meetings

1. The Section normally shall hold a section meeting and a business meeting during the spring of each year.
2. The section meeting and the business meeting shall be planned by the Chair with the help of the Executive Committee.
3. Special section and/or business meetings of the Section may be called by the Executive Committee, or by presenting to the Executive Committee a petition containing the signatures of at least 10 members of the Section and the reason(s) for requesting such a meeting. The Executive Committee is then required to arrange for the special meeting in a timely manner.
4. Each member of the Section shall be notified in writing at least 20 days in advance of any meeting of the Section.
5. A quorum for a business meeting of the Section shall consist of not fewer than 10 members of the section and no business may be validly transacted at business meetings where less than a quorum is present.

ARTICLE V
Fees and Use of Assets

1. Voluntary dues (if any) and registration fees (if any) for any activity of the Section shall be determined by the Executive Committee and approved by vote of the membership.
2. The assets of the section shall be used exclusively to further the purposes of the section and, in the event of the dissolution of the section the remaining assets shall be turned over to MAA to be used for purposes consistent with the bylaws of that organization.

ARTICLE VI
Committees

1. The Awards Committee shall consist of three members that are appointed each year by the Chair, and will nominate members for local or national awards.
2. Any other committee needed to address an issue of concern to the Section will be appointed by the Chair in consultation with the Executive Committee.

ARTICLE VII
Amendments to Bylaws

1. Amendments to these Bylaws may be proposed by the Executive Committee.

2. Subject to subsequent approval by the Board of Governors of MAA, these bylaws may be amended by a 2/3 vote of a quorum of members at a regular or special business meeting of the Section.
3. The Secretary-Treasurer of the Section shall notify each member of the Section of any proposed amendment(s) at least 20 days prior to the meeting at which voting on the proposed amendment(s) takes place.
4. A complete revision of these bylaws will be subject to all of the same procedures required for other amendments to these bylaws.

Bylaws revision submitted August 2012.