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BY-LAWS
METROPOLITAN NEW YORK SECTION
OF THE
MATHEMATICAL ASSOCIATION OF AMERICA

ARTICLE I
NAME AND PURPOSE

1. The name of this section shall be the Metropolitan New York Section of the Mathematical Association of America, Inc.
2. The purpose of the Metropolitan New York Section shall be to assist in the improvement of education in the mathematical sciences by carrying out the purposes of the national organization within the territory defined below in Article II, Section 1.

ARTICLE II
MEMBERSHIP

1. The membership of the Metropolitan New York Section shall be as follows:
 - (a) Members of the Mathematical Association of America, Inc., residing in the Metropolitan New York area, zip codes 10000 - 11999, 12400 - 12799.
 - (b) Members of the Mathematical Association of America, Inc., not being resident the territory of this Section, who have become members of this Section in accordance with Article VI of the By-Laws of the Mathematical Association of America, Inc.

ARTICLE III
OFFICERS

1. The officers of this Section shall be a Chair, a Chair-Elect, a Vice Chair for Four-Year Colleges, a

Vice-Chair for Two-Year Colleges, a Vice-Chair for High Schools, a Secretary and a Treasurer.

2. The Executive Committee of the Section shall consist of the officers of the Section and the Section Governor. The Executive Committee shall vote on matters that arise between regular meeting and special meetings of the Section and the Delegate Assembly. When the Executive Committee votes on matters, the vote will be decided by a plurality of votes cast. In case of a tie, the Chair shall decide.

3. Each Section officer must be a member of the Metropolitan New York Section.

4. The Chair in consultation with the Executive Committee shall appoint a Nominating Committee. All members of the Nominating Committee shall be members of the Metropolitan New York Section.

5. The nominating committee shall solicit nominations for officers through various means, such as the section web site, mailings, and email messages. Any member of the Metropolitan New York Section may nominate any other member who is willing to be nominated.

All nominees who accept their nominations must supply brief vitas, and may also supply, if they wish, brief statements. These will be included, together with the list of nominees and a voting ballot, in the following year's announcement of the annual meeting or in a separate mailing.

The results of the voting shall be announced at the annual meeting. Those elected shall take office at the close of the meeting at which their election has been announced. The Chair-Elect shall be elected for a term of three years and shall then automatically become Chair for the next three years. Vice-Chairs shall be elected for a term of three years and may not succeed themselves immediately. The Secretary and Treasurer shall be elected for a term of three years and may succeed themselves immediately. The winner of each election will be the candidate with a plurality of the votes cast. Ties will be decided by a coin flip.

6. The duties of the Section officers shall be:

(a) The Chair shall preside at each meeting of the Section and of the Executive Committee of the Section and shall appoint each committee of the Section in consultation with the Executive Committee.

(b) The Chair-Elect shall assist in the planning of future Section meetings and shall work with the Chair in planning for a smooth transition.

(c) Each Vice-Chair has the responsibility of promoting the objectives of the MAA in the colleges or schools of his or her representative level that are located in the geographical area encompassed by the Section and to assist in the business at the Delegate Assembly and other meetings of the Section.

(d) The duties of the Secretary shall include keeping minutes of official meetings of members of the Section and of meetings of the Executive Committee, keeping custody of records of the Section, writing official correspondence of the Section, notifying members of all Regular Meetings and Special Meetings, and notifying members of the Executive Committee of meetings of the Executive Committee.

(e) The duties of the Treasurer shall include collecting Section dues and/or registration fees, and receiving the allowance provided by the national office of the MAA, the safekeeping of all monies of the Section, maintaining proper and accurate books of account of the Section monies, and paying bills of the Section.

No signature but that of the Treasurer shall be necessary in the authorized expenditure of Section funds.

7. The Executive Committee shall conduct the affairs of the Section between meetings of the Section membership.

8. If a vacancy on the Executive Committee should occur, the Executive Committee shall fill the vacancy by appointing a member of the Section to serve the remainder of the original term of office. The office of Section Governor does not come under this procedure.

ARTICLE IV

MEETINGS

1. The Section shall hold one regular meeting each year. The Section shall also hold a Delegate Assembly meeting each year to which shall be invited all officers of the Section, as well as representatives of each collegiate department of mathematics in the Section area. Members of the Delegate Assembly shall be members of the Metropolitan New York Section. When the members present at the Delegate Assembly vote on an issue, the vote will be decided by a plurality of votes cast. In cases of a tie, the Chair shall decide.

2. The Regular (Annual) Meeting shall be planned by the members present at the Delegate Assembly. The Delegate Assembly Meeting shall be planned by the Executive Committee.

3. A Special Meeting of the Section membership may be called upon petition of ten percent of the Section membership. Arrangements for a Special Meeting shall be made by the Executive Committee.

4. Each member of the Section shall be notified in writing at least ten days in advance of any Regular Meeting or Special Meeting of the Section.

5. A quorum shall consist of just those members who are present at a properly called meeting.

ARTICLE V

FEES AND USES OF ASSETS

1. The registration fee for the Annual Meeting shall be set by the members present at the Delegate Assembly. This registration fee is to be collected at the Annual Meeting, and shall be used to help pay for any items necessary for conducting the business of the Section.

2. The assets of the Metropolitan New York Section shall be used exclusively to further the purposes of the Section. In the event of the dissolution of the Section, the remaining assets shall be returned to the national organization to be used for a purpose consistent with the purposes of the national organization.

ARTICLE VI

COMMITTEES

The Executive Committee of the Section shall present a suggested list of committees to the Delegate Assembly. The members present at the Delegate Assembly shall determine what standing committees are to be constituted, as well as their duties and the term of office of their members.

ARTICLE VII

AMENDMENTS

1. These By-Laws may be amended by a majority of the votes cast by the members at a Regular or Special Meeting of the Section, subject to the approval of the Board of Governors of the Mathematical Association of America, Inc.
2. A proposed amendment shall be submitted in writing to every member of the Section at least fifteen days prior to the meeting at which the voting on the amendment will take place.
3. When an amendment has been approved by the members of the Section, seven copies must be submitted to the Committee on Sections for its recommendation to the Board of Governors.
4. A complete revision of this set of By-Laws shall be subject to the same procedure as that for amending this set.